

**AGENDA for the Joint Meeting of the
Sierra County Board of Education
and the
Sierra-Plumas Joint Unified School District Governing Board**

February 10, 2026

5:00pm CLOSED Session

6:00pm Regular Session

Meeting Location:

Downieville: Downieville School, 130 School St, Downieville CA 95936

Zoom for the public:

Link: <https://us02web.zoom.us/j/81211184367>

Phone dial-in: 669-900-9128 (Press *6 to unmute)

Webinar ID: 812 1118 4367

Board Members:

Area 1: Patty Hall – phall@spjUSD.org

Area 2: Rhynie Hollitz (President) – rhollitz@spjUSD.org

Area 3: John Martinetti (Clerk) – jmartinetti@spjUSD.org

Area 4: Kelly Champion (Vice President) – kchampion@spjUSD.org

Area 5: Richard Jaquez – rjaquez@spjUSD.org

Student Board Member (Downieville): Logan Kinneer

Student Board Member (Loyalton): Vacant

Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent(s) or designee in writing.

Any student or parent/guardian who wishes to have directory information or personal information, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes should contact the Superintendent(s) or designee in writing.

Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra County Office of Education, Room 13, 109 Beckwith Road, Loyalton, CA, 96118, and posted with the online agenda at <http://www.sierracountyschools.org> (Government Code 54957.5).

A. CALL TO ORDER

Please be advised that this meeting will be recorded.

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PUBLIC COMMENT FOR CLOSED SESSION

At this time, the meeting opens for any public comments regarding the Closed Session item(s).

E. CLOSED SESSION

The Board will move into Closed Session to discuss the following item(s):

1. Government Code 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiator(s) for the Board: James Berardi, County Superintendent
Sean Snider, District Superintendent

Employee Organizations:

Unrepresented Employees: District Superintendent
Sierra-Plumas Teachers' Association
Classified Employees
Confidential Employees
Administrative Employees

2. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Superintendent
2025-2026 Mid-Year Check-In

F. RETURN TO OPEN SESSION and ADJOURN FOR BREAK

G. 6:00PM – RECONVENE

H. FLAG SALUTE

I. REPORT OUT FROM CLOSED SESSION

J. CERTIFICATE OF APPOINTMENT AND OATH OF OFFICE FOR SIERRA COUNTY SUPERINTENDENT OF SCHOOLS EFFECTIVE MARCH 01, 2026

K. INFORMATION/DISCUSSION ITEMS

1. Correspondence
 - a. Letter and Certificate of Recognition for School Board Members from First District Assemblywoman Heather Hadwick
2. Superintendent Reports
 - COUNTY—SCOE
 - a. California County Superintendents General Membership Meeting
 - DISTRICT—SPJUSD
 - b. Update on District Superintendent goals for 2025-2026**
 - c. Career Technical Education (CTE) report for 2024-2025**
 - d. Downieville WASC Mid-Cycle Review**
 - e. Facilities update
3. Business Report
 - a. Letter from the California Department of Education, 2024-2025 Unaudited Actuals Financial Data Review for SPJUSD**
 - b. Monthly Chronic Absenteeism Rates**
 - c. Fifth Month SPJUSD Enrollments for the 2025-2026 School Year**
 - d. Most recent Inter-District Attendance Agreements approved**
4. Spotlight on Schools/Programs: Special Education
5. SPTA Report
6. Committee/Board Member Reports
7. Public Comment – This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board. Three (3) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

L. CONSENT CALENDAR

1. Approval of minutes for the joint Regular Meeting held January 13, 2026**
2. Approval of minutes for the SPJUSD Special Meeting held February 04, 2026**
3. Approval of Board Report-Checks Dated 01/01/2026 through 01/31/2026
 - a. SCOE**
 - b. SPJUSD**
4. Approval to surplus Apple MacBook (James Berardi), purchased September 2019, inventory tag 50329, serial number C02Z86K2LVDQ

5. Approval of the following SPJUSD personnel items:
 - a. Resignation of Taya Hernandez, Instructional Aide, Loyalton Middle School, .58 FTE (3.5 hours/day), effective January 12, 2026
 - b. Authorization to Fill Instructional Aide, Loyalton Middle School, .58 FTE (3.5 hours/day)
 - c. Assignment of Tonya Wood, Instructional Aide, Loyalton Middle School, .58 FTE (3.5 hours/day), effective January 26, 2026
 - d. Assignment of Faith Edwards, Teaching Principal, Downieville Schools, 1.0 FTE, effective March 01, 2026
 - e. Assignment of Ozzie Perez, 2025-2026 Track Coach, Loyalton High School
 - f. Assignment of Katrina Bosworth, 2025-2026 Advisor Friday Night Live Kids, Downieville Grades K-6, effective February 23, 2026

M. ACTION ITEMS

1. New Business

COUNTY & DISTRICT—SCOE & SPJUSD

- a. Mid-Year Monitoring Report for the 2025-2026 LCAP**

DISTRICT—SPJUSD

- b. Approval of the 2025-2026 School Plan for Student Achievement for Downieville Schools*
- c. Comprehensive School Safety Plan (CSSP) updates*
- d. Approval of Out of State Travel to Hawaii for the Downieville Senior Class**

BOARD POLICIES AND BYLAWS

Board Bylaw 9310: “The Superintendent or designee shall develop and present a first reading at a public Board meeting and action may be taken on the proposed policy. The Board may require additional readings if necessary.”

Batch from January 13th – Second Reading

- e. 1114—District-Sponsored Social Media^^
- f. 2120—Superintendent Recruitment and Selection^^
- g. 7131—Relations with Local Agencies^^

New for February 10th – First Reading

****SPECIAL PACKET** — must be updated by March 1st**

- h. 0450—Comprehensive Safety Plan**
- i. 1340—Access to District Records**
- j. 1445—Response to Immigration Enforcement**
- k. 5125—Student Records**
- l. 5125.1—Release of Directory Information**
- m. 5145.13—Response to Immigration Enforcement, *DELETE*

N. ADVANCED PLANNING

1. The next Regular Joint Board Meeting will be held on March 10, 2026, at Sierra County Office of Education, Room 10, 109 Beckwith Rd, Loyalton CA 96118 at 6:00pm. If needed, Closed Session may be held before the Regular session beginning at 5:00pm. Zoom videoconferencing will be available for the public.
2. Suggested Agenda Items

O. ADJOURN



James Berardi,
County Superintendent



Sean Snider,
District Superintendent

- ** enclosed
- * handout
- ^^ prior meeting handout

James Berardi, County Superintendent – jberardi@spjUSD.org
Sean Snider, District Superintendent – ssnider@spjUSD.org
Randy Jones, Director of Business Services/CBO – rjones@spjUSD.org
Kristie Jacobsen, Executive Assistant to the Superintendents – [kjacobson@spjUSD.org](mailto:kjacobsen@spjUSD.org)
Office: 530-993-1660 x0

Email schoolinfo@spjUSD.org to be added to the agenda email list.

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

P.O. Box 955
109 Beckwith Road
Loyalton, California 96118

Sean Snider
Superintendent

Phone: (530) 993-1660
FAX: (530) 993-0828
Email: ssnider@spjUSD.org

Progress Report on Superintendent's Goals for 2025-2026 Sean Snider Presented to the Board of Trustees February 5, 2026

*Updates on goals will be provided regularly in order to establish two-way feedback on the progress of each.

Goal 1

Improve Student Learning and Achievement

Deliver a rigorous, relevant, and engaging academic program that supports all students. Prioritize high-quality instruction, assessments, and targeted supports to meet the individual needs of every student.

How We Will Do This:

- Implement ongoing professional development in evidence-based instructional practices.
- Adopt and utilize high-quality, standards-aligned curriculum and resources.
- Implement intervention programs targeted to individual student needs.
- Regularly analyze assessment data to help guide instruction.
- Strengthen Professional Learning Communities (PLCs) to support data-driven decisions.

2025-26 Metrics for Success:

- Increased percentage of students meeting or exceeding standards on state assessments in English language arts and math.
 - Preliminary data will be available in early June.
- Increase the percentage of students demonstrating at least one year's growth on local benchmark assessments.
 - Winter benchmark assessment results show most students are making progress toward one year's growth.

Goal 2

Maintain and Strengthen Facilities

Address essential facility needs, including roof repairs, window replacements, and other upgrades to create safe, energy-efficient learning environments for students and staff across the district.

How We Will Do This:

- Complete a comprehensive facility needs assessment.
- Prioritize facility projects based on basic needs, safety, efficiency, and instructional impact.
- Secure funding through state programs, grants, and local budget planning.
- Develop a multi-year facilities improvement plan aligned with the Facilities Master Plan.
- Ensure transparency and accountability through regular updates to the Board and community.

2025-26 Metrics for Success:

- Number of facility projects completed.
 - New district office and wellness center project completed
 - Loyalton Elementary roof completed
 - Downieville Gym Roof out for re-bid
 - Loyalton Middle School locker project getting ready for construction
 - 2 new ramps installed on Loyalton portable classrooms
 - Security camera and vape detector installation nearly complete
 - Sierra Pass portable classroom relocation work is underway
 - Loyalton High School window project design work is underway
 - Loyalton Portable classroom painting project planning underway and bid walk will be scheduled soon

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

P.O. Box 955
109 Beckwith Road
Loyalton, California 96118

Sean Snider
Superintendent

Phone: (530) 993-1660
FAX: (530) 993-0828
Email: ssnider@spjUSD.org

- Completion and Board approval of Facility Master Plan.
 - [Facility Master Plan completed and board approved.](#)
 - [10-Year Facility Improvement Plan created and projects being prioritized](#)
- Applications submitted for state modernization and new construction funding
 - [Application has been submitted for state modernization funds \(state match for 2003 Loyalton High School HVAC project\)](#)

Goal 3

Practice Strategic and Responsible Fiscal Management

Move from reactive budgeting to proactive, goal-aligned financial planning. Ensure resources are managed responsibly and intentionally to support the district's priorities and long-term stability.

How We Will Do This:

- Align the annual budget with board goals and district priorities.
- Maintain clear multi-year financial projections that demonstrate the district's ability to meet all obligations and remain fiscally solvent.
- Explore additional grant-writing and pursue alternative funding sources.
- Ensure clear, understandable financial reports are presented to the board and public on a regular basis.

2025-26 Metrics for Success:

- Budget reflects board goals and is adopted on time.
 - [Budget adopted on time and is aligned to board goals.](#)
- Reserve levels remain above board-set minimums.
 - [Reserve levels are above board-set minimum.](#)
- Clean annual audit with no significant findings.
 - [Eight \(8\) findings were reported in the 2024-25 audit with no material concerns.](#)



District Benchmark Assessment Data (Fall / Winter)

Presented to the Board of Trustees

February 10, 2026

Sean Snider, Superintendent

Abbreviations & Definition of Terms

- **Score Definitions (SS, PR, GE)**
 - SS = Scaled Score (STAR Unified Scale): Vertically scaled; useful for tracking growth across assessment windows. Higher SS = higher overall achievement.
 - PR = Percentile Rank (1-99): National norm vs. same-grade peers in the same assessment window; 50 ≈ national average.
 - GE = Grade Equivalency (e.g., 4.6): Grade + month of the average student with a similar score; interpret alongside PR and benchmarks.

SPJUSD Enrollment Breakdown

Loyalton Elementary School		Loyalton Middle School		Loyalton High School		Downieville Elementary School		Downieville High School	
Fall	Winter	Fall	Winter	Fall	Winter	Fall	Witer	Fall	Winter
K - 26	K - 24	6 - 22	6 - 21	9 - 17	9 - 17	K - 2	K - 1	7 - 3	7 - 3
1 - 23	1 - 23	7 - 28	7 - 27	10 - 23	10 - 23	1 - 5	1 - 5	8 - 5	8 - 5
2 - 22	2 - 23	8 - 30	8 - 28	11 - 35	11 - 36	2 - 3	2 - 3	9 - 6	9 - 6
3 - 28	3 - 28			12 - 30	12 - 29	3 - 4	3 - 4	10 - 1	10 - 1
4 - 34	4 - 34					4 - 3	4 - 3	11 - 3	11 - 3
5 - 25	5 - 25					5 - 3	5 - 3	12 - 4	12 - 4
						6 - 6	6 - 6		
tk - 13	tk - 13					tk - 1	tk - 1		
Total- 171	Total- 170	Total-80	Total-76	Total-105	Total-105	Total- 27	Total- 26	Total- 22	Total- 22
District Fall Total: 405				District Winter Total :				399	

STAR Reading

School	Average Scaled Score		Average Percentile Rank	
	Fall	Winter	Fall	Winter
Downieville Elementary	938	980	31	46
Downieville High School	1063	1109	41	63
Loyalton Elementary	941	982	48	57
Loyalton Middle School	1038	1046	38	41
Loyalton High School	1107	1102	54	52

Accuracy Benchmark Distribution

(as measured by Amplify DIBELS® (Dynamic Indicators of Basic Early Literacy Skills))

School	Well Below Benchmark		Below Benchmark		At Benchmark	
	Fall	Winter	Fall	Winter	Fall	Winter
Downieville Elementary	3 / 16%	5/21%	2 / 11%	3/13%	14 / 73%	16/66%
Downieville High School	N/A	N/A	N/A	N/A	N/A	N/A
Loyalton Elementary	37 / 29%	23 / 18%	22 / 17%	22 / 17%	68 / 54%	83 / 65%
Loyalton Middle School	0/0%	1/ 1%	10 / 19%	7 / 10%	39 / 80%	64 / 90%
Loyalton High School	N/A	N/A	N/A	N/A	N/A	N/A

Fluency Benchmark Distribution

(as measured by Amplify DIBELS® data)

School	Well Below Benchmark		Below Benchmark		At Benchmark		Above Benchmark	
	Fall	Winter	Fall	Winter	Fall	Winter	Fall	Winter
Downieville Elementary	7 / 37%	11/46%	6 / 26%	8/33%	6 / 32%	4/17%	1 / 5%	1/4%
Downieville High School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Loyalton Elementary	56 / 43%	42/33%	21 / 16%	24/19%	37 / 29%	34/26%	16 / 12%	28/22%
Loyalton Middle School	18 / 37%	21/29%	10 / 20%	8/11%	11 / 23%	20/28%	10 / 20%	23/32%
Loyalton High School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Comprehension Benchmark Distribution by School

(as measured by Amplify DIBELS® data)

School	Well Below Benchmark		Below Benchmark		At Benchmark		Above Benchmark	
	Fall	Winter	Fall	Winter	Fall	Winter	Fall	Winter
Downieville Elementary	11 / 60%	8/42%	7 / 35%	4/21%	0	5/26%	1 / 5%	2/11%
Downieville High School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Loyalton Elementary	55 / 51%	41/39%	18 / 17%	19/18%	25 / 24%	28/26%	8 / 8%	18/17%
Loyalton Middle School	25 / 51%	46/62%	3 / 6%	12/16%	10 / 21%	10/14%	11 / 22%	6/8%
Loyalton High School	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

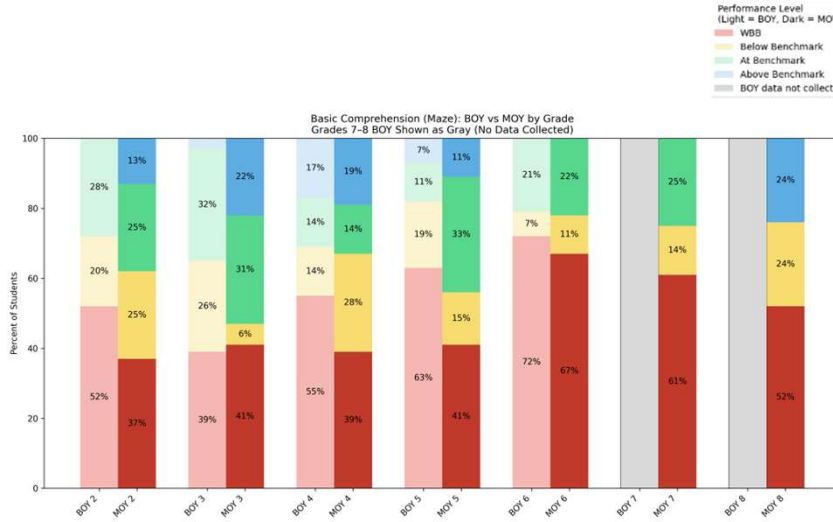
District Totals by Benchmark Level

Accuracy (number/percentage)		Fluency (number/percentage)		Comprehension (number/percentage)	
Fall	Winter	Fall	Winter	Fall	Winter
Well Below Benchmark: 42/25%	Well Below Benchmark: 28/16%	Well Below Benchmark: 67/40%	Well Below Benchmark: 59/34%	Well Below Benchmark: 94/56%	Well Below Benchmark: 76/44%
Below Benchmark: 25/15%	Below Benchmark: 28/16%	Below Benchmark: 32/19%	Below Benchmark: 35/20%	Below Benchmark: 19/17%	Below Benchmark: 29/17%
At Benchmark: 101/60%	At Benchmark: 117/68%	At Benchmark: 45/27%	At Benchmark: 47/27%	At Benchmark: 35/21%	At Benchmark: 43/25%
Above Benchmark: N/A	Above Benchmark: N/A	Above Benchmark: 22/13%	Above Benchmark: 32/19%	Above Benchmark: 10/6%	Above Benchmark: 24/14%

MAZE Comprehension Data

Beginning of Year (BOY) vs Middle of Year (MOY) by Grade (Amplify)

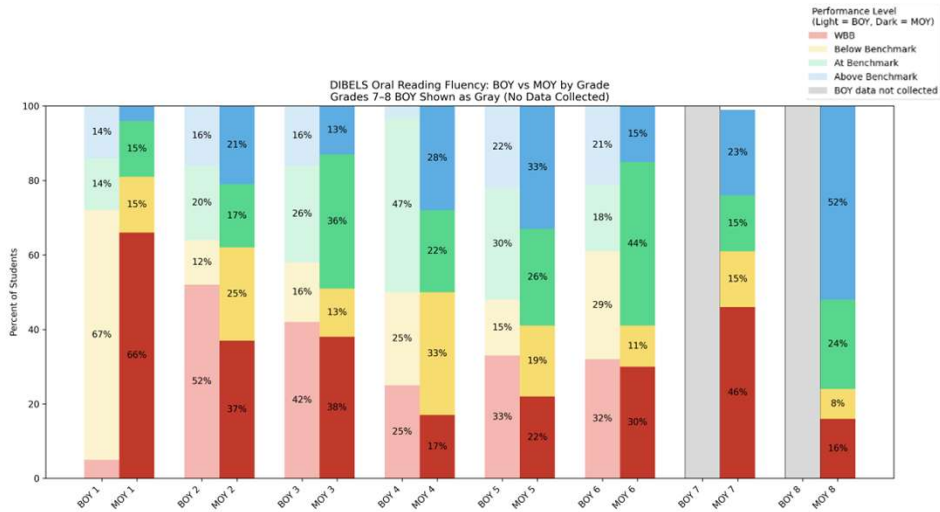
Performance Level shown by color. Light shades represent BOY and darker shades represent MOY. Grades 7-8 BOY data was not collected and is shown in gray.



DIBELS Fluency

Beginning of Year (BOY) vs Middle of Year (MOY) by Grade (Amplify)

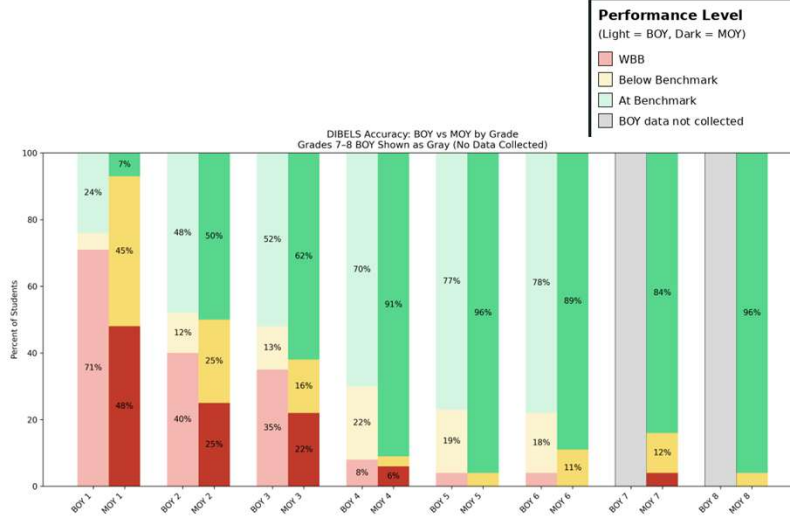
Performance Level shown by color. Light shades represent BOY and darker shades represent MOY. Grades 7-8 BOY data was not collected and is shown in gray.



DIBELS Accuracy

Beginning of Year (BOY) vs Middle of Year (MOY) by Grade (Amplify)

Performance Level shown by color. Light shades represent BOY and darker shades represent MOY. Grades 7-8 BOY data was not collected and is shown in gray.



STAR Math

School	Average Scaled Score		Avg Percentile Rank	
	Fall	Winter	Fall	Winter
Downieville Elementary	924	975	39	45
Downieville High School	1068	1063	46	40
Loyalton Elementary	937	975	48	60
Loyalton Middle School	1050	1059	46	47
Loyalton High School	1106	1113	58	63



Questions?

February 10, 2026

SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT CTE REPORT, 2025

% of Seniors graduating with a Pathway completion

All Graduating Seniors						
	2021 (24)	2022 (17)	2023 (21)	2024 (22)	2025 (27)	2026 (34) Predicted
Percent of Graduating Seniors who are Completers of the <u>Agriscience</u> Pathway and the <u>Construction Trades</u> and <u>Other</u> Pathways combined	58%	65%	58.6%	43% (Adjusted down based on CA Dashboard)	58.1%	44.5%

/ % of Graduates Completing a CTE Pathway

Pathway	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Agriscience	46%	18%	12/21 57%	50% 11/22	37% 10/27
Construction Trades	42%	41%	6/21 28.5%	36% 8/22	40.7% 11/27
Engineering Design)	N/A	N/A	N/A 12 Students in Mechatronics 1 (Intro. Course)	N/A 5 Students in Mechatronics 2 (Concentrator Course)	7% 2/27

*All CTE Pathways are currently offered at LHS only and reflect total # of students completing the pathway, which may include completing two or more.

The Current and Future of CTE Across the District:

- Career & College Readiness Team created with monthly meetings the first Wednesday of each month
- Through GSPP Grant and Sierra Strong, we have hired full-time College & Career Readiness Specialist (Amanda Beville) and a part-time specialist (Christina Lafoon)
- Career & College Centers at both LHS and DHS
- Mock Job Interviews starting this spring at DHS
- 4-Year Planning starting this spring at DHS
- GSPP and Sierra Strong Grants provide CTE Pathway options at

DHS in Education, Forestry & Natural Resources, Patient Care, and Information Support Services and at LHS in Education, Patient Care, and Information Support Services

- Created in-person concentrator course in Forestry & Natural Resources at both DHS and LHS with Capstone creation in 2026-2027 school year.
- EMT Basic offered through Adult Education offered to seniors in the afternoon (Sierra Strong Grant)
- Culinary Arts through Adult Education offered to seniors in the afternoon
- Online CTE Courses offered through Edmentum and K12 online platform
- Ensuring students at DHS get Woodworking Pathway Completion Opportunities
- Apprenticeship and paid work experience in Elementary Education (Sierra Strong)
- Lost Engineering Technology due to loss of 1 FTE for 2024-2025.
- Adding Animal Science, Floral Design, and Ornamental Horticulture as a pathway at LHS
- Two seniors at LHS completed the CNA summer course at Feather River College with support from CCR Team leading to coursework this year and moving on to nursing next fall

Mid-cycle Visiting Committee Summary Report

ACCREDITING COMMISSION FOR SCHOOLS WESTERN
ASSOCIATION OF SCHOOLS AND COLLEGES

FOR

DOWNIEVILLE SCHOOLS

130 School Street
Downieville, CA 95936

Sierra Plumas Joint Union School District

Self-Study, March 20-22, 2023
January 13, 2025

Visiting Committee Members

Sharon Loucks, Ed. D., Chair
School Administrator, Mountain Valley School, Nevada City

Ruth Zilch
Principal, Mountain Valley School, Nevada City

Summary about the school/program

Downieville was founded in 1849 during the California Gold Rush. It is located in the rugged Sierra Nevada mountains at the confluence of the Downie and North Forks of the Yuba Rivers. In the 1800s, it had fifteen hotels, four bakeries, four butcher shops, and numerous saloons.

In 2020, the population was 290. The census reported the town was 80% White, 15% two or more races, and ten percent Hispanic/Latino. Only 21% of the households had children. Today, Downieville is a popular summer destination. Most notably, Downieville hosts the Classic Mountain Bike Race and Festival.

The school serves 48 students from TK to 12th grade. Downieville School is composed of an elementary school with 26 students and a Junior/Senior High School with 22.

The remoteness and lack of housing in Downieville make staffing the school difficult.

In January 2026, there were seven open positions (cook, learning aide, substitute learning aide, library aide, substitute teacher, CTE pathway coordinator, and extended learning instructor).

Downieville Schools is part of the Sierra-Plumas Joint Unified School District, which includes Downieville School, Loyalton Elementary/Jr. Sr. High School, Sierra Pass Continuation, and Sierra Adult School.

James Berardi, who has served as principal since 2019, is retiring in February of this year. Faith Edwards, an elementary school teacher, has been selected as the next principal. This position will continue to be a teaching principal.

Students are supported by district-level/contract specialists who are on campus part time each week. These specialists include: the Individualized Education Program Specialist, the Resource Specialist, the Speech Therapist, the Occupational Therapist, and an English as a Second Language/Bilingual Aide.

The Midcycle visit included all members of the leadership team, many of the district support staff, the District Superintendent, and one of the school board members.

Updated summary of student academic progress and social-emotional well-being, with implications of the data and identified student learner needs

The school is routinely analysing student achievement and social-emotional data. Recent professional development sessions have focused on CAASPP, benchmark data in English, language arts, and mathematics. Staff members have identified specific skill areas for improvement. Further support for social-emotional well-being, reflecting on the results of student surveys and the counsellor's report, is planned. Staff members are focusing on reducing students' increased use of personal electronic devices and ways to compensate for the lingering effects of the pandemic. They point to high levels of anxiety and stress in peer relationships as an area of concern.

The Midcycle report identified four areas for improvement based on their analysis of data:

1. Targeted math intervention and hands-on learning strategies to build student confidence and performance.
 2. Continued literacy support (especially in early grades) to maintain reading momentum.
 3. Expanded access to social-emotional learning (SEL) curricula and mental health supports.
 4. Continued training in English Learner support strategies.
- Significant changes and/or developments and their impact on the school, students, and staff

Downieville School has undergone several changes during the last three years. Most significant is their laser focus on accomplishing their Self-Study goals. Supports for

English learners has been augmented with district services of a Director of Student Improvement and a Bilingual Aide. Facilities and student support services have undergone significant improvements as well.

The main school building has a new roof, making the building safer. The parking lot and the playground were repaved with new safety markings. The student bathrooms were remodelled and are now cleaner and more functional. The school district also has plans to replace the roofing on the gym next year.

Sierra County Schools has expanded support services for Downieville students. Administrative and direct support positions complete the three-tier intervention model. The Director of Student Improvement and the LEA CAASPP Coordinator led efforts to integrate data-driven decision-making on every level. The school provided a data report that lists individual student CAASPP scores in English language arts, mathematics.

Positive Behavior Intervention and Supports (PBIS) has been used to create a consistent school culture. Staff members believe that students are more accountable using this framework. Teachers also state that the addition of a new Music teacher for the junior and senior high school students is further support for emotional well-being.

The school and the district are committed to providing a high-quality program with valuable social-emotional supports.

- The school's follow-up process and the process used to prepare the mid-cycle report

The Visiting Committee found that Dowieville School has engaged educational partners for school improvement. Student, staff, and parent/community survey results were used to determine progress on their SPSA goals. Using the committee as a whole model, it is easy for the school to interface seamlessly with the school site council.

Summary of progress on the action plan that addresses student and school needs and growth areas for continuous improvement, with the impact on student learning.

Area of Growth #1

Create policies, procedures, and support to increase course rigor, student engagement, and relevance to real-life situations; resulting in an increase in individual student benchmark scores, an increase in overall state test scores, and student self reports of increased engagement and relevance.

Downieville conducts analyses of student data in English language arts and mathematics to improve student achievement. Staff have reviewed DIBELS and CAASPP Interim Assessments. One part of this effort is to align instruction to

standards, learning goals, and real-world relevance in junior and senior grades.

Teachers meet weekly to discuss the implementation of the Multi-Tiered System of Supports. Teachers are scaffolding instruction to meet needs. They report that improvement can be seen on benchmark tests.

Courses are expertly combined online and community partnerships to provide students with rich coursework. The block schedule allows for students to have eight classes each week. Downieville uses online courses to provide more specialized courses. One senior has English, Spanish 2 (online), Drama, CTE, Forestry, and two periods of Work Experience at the Police Department's Dispatch office. Another student has English, Math, Spanish 3 (online), Drama, CTE, History, Yearbook, and Veterinary Science (online).

Community members and parents added that rigor in curriculum is sustained in having consistency in staffing and morale. They also advocated for the multi-grade classes, recognizing opportunities for grouping for instructional levels and for social-emotional benefits. Overall, the group felt that students are better prepared.

Area of Growth #2

Increase opportunities for student academic and social-emotional development, resulting in alignment with LCAP.

The school has approached this goal with quality professional development and extended enrichment for students. An Instructional Support and Intervention staff member, District-level Director of Student Improvement, and LEA CAASPP Coordinator guide the progress of this goal.

Professional development on culturally responsive practice has resulted in improved instruction for English learners. As a result of the PBIS over the last three years, discipline referrals have been reduced. This is complemented by the Student Peace negotiator program, which gives peer leaders the chance to mediate conflicts and promote a positive school climate. Professional development has focused on addressing equity and implementing trauma-informed practices.

The MTSS system is fully in place. Students benefit from the Positive Behaviour Interventions and Supports (PBIS), which is consistently implemented. Discipline referrals have decreased. In the interview, students eagerly identified many of the staff members when asked, "Who is your go-to when you have a problem?"

Reinforcing the MTSS, staff members meet quarterly to review academic and behavioural data. Interventions are discussed and implemented. Staff members report that the early benchmark data have resulted in positive growth in reading and math.

Complimenting MTSS, the school has facilitated TEAM-building events, including the Student Peace Negotiators program, Bleach Art, pumpkin painting, Ski Ducks, field

trips, and girls' volleyball. These supports are significant in enriching students' lives, especially when they live in an isolated community.

A Wellness Centre is in the developmental stages. The vision is for students to have a place to go if they are feeling overwhelmed. The design of the room was selected for a Senior Project.

The unique culture of Downieville School can easily be seen in the lunch line. The new cook, a credentialed teacher, prepares meals from scratch. The smell of baked goods fills the multipurpose room as students choose from healthy, delicious meals. In a town with one convenience store, a homemade food sends a strong message.

Area of Growth #3

Focus on means of ongoing communication and collaboration amongst and between all stakeholders, particularly between school leadership and staff; resulting in increased positive student opportunities and achievement.

Downieville has taken steps to improve communication and collaboration. A first step was to redesign the school website. The district portal is used for communication with parents, families, and staff. The site includes announcements and staff updates. The presence of a Downieville student on the school board has given students a platform for discussion with policymakers. The school's next steps are to create multilingual communication with families and to increase student voice through leadership opportunities. Students participate on the School Board, and in Student Government.

Area of Growth #4

Improvement and maintenance of school facilities and grounds to optimize a positive learning environment, resulting in increased positive feelings of belonging and pride reported by students.

The main school building has a new roof, making the building safer. The parking lot was repaved with new safety markings. The student bathrooms were remodelled and are now cleaner and more functional. The school district also has plans to replace the roofing on the gym next year.

The school has created the Learning Landscape Garden. Students plant and maintain the garden. One outcome is an increase in pride in the campus. The next step is to add an outdoor classroom.

Growth Area #5

Develop means to recruit and retain highly qualified staff, resulting in increased opportunities for students to align with LCAP.

Downieville is over an hour's drive to the nearest city, and housing is not practically available in the town. For these reasons, it has been difficult to staff certificated and classified positions. The school has strengthened partnerships with colleges and

universities to recruit staff. In the last three years, the school has hired a high school music teacher, an elementary grades teacher, and a math/Spanish teacher. A TOSA has also been added to oversee online learning pathways and credit recovery.

The Director of Student Improvement facilitates professional development and provides coaching. Support for all students, but especially English learners, has greatly improved.

Schoolwide Strengths

1. School Leadership is commended for facilitating a strong connectedness to the community. The sense of belonging in Downieville is impressive. The community and the school are truly the same. Committed relationships are evident with public and private organizations and the school. The connections are seamless, and the benefits for students are significant.

2. School Leadership, teachers, and staff members have fully embraced the ACS WASC process for school improvement. This commitment results in increased student achievement and staff satisfaction. The school's commitment to data analysis is already producing impressive results.

3. Downieville Schools provides CTE classes of Wood Shop, Welding, Art, Photography, and Sewing, which help to prepare students for careers, college, and extended enjoyment in leisure activities.

4. Downieville Schools consistently has a 100% graduation rate. College-bound graduates often attend prestigious colleges and universities. Students who choose the career track are well prepared and often find employment in the community.

5. The staff members are diligent in providing a high-quality program that is focused on the success of all students.

Growth Areas for Continuous Improvement

The visiting committee concurs with the school's identified areas for growth as identified in the schoolwide action plan/SPSA/LCAP/CIP/CAEP:

1. Create policies, procedures, and support to increase course rigor, student engagement, and relevance to real-life situations; resulting in an increase in individual student benchmark scores, an increase of overall state test scores, and student self-reports of increased engagement and relevance.
2. Increase opportunities for student academic and social-emotional development, resulting in increased student achievement.
3. Focus on means of ongoing communication and collaboration amongst and between all stakeholders, particularly between school leadership and staff, resulting in increased positive student opportunities and achievement.
4. Improvement and maintenance of school facilities and grounds to optimize a positive learning environment, resulting in increased positive feelings of

belonging and pride reported by students.

5. Develop a means to recruit and retain highly qualified staff resulting in increased opportunities for students.

Additional Areas for Growth:

None



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

January 21, 2025

Dear Superintendent Snider:

Subject: 2024–25 Unaudited Actuals Financial Data Review

The California Department of Education (CDE) has completed its review of the Sierra-Plumas Joint Unified School District's (SPJUSD) **2024–25 Unaudited Actuals Financial Report**, submitted in accordance with *Education Code* Section 42100. The CDE appreciates the district's timely submission and the efforts of staff to ensure the accuracy and completeness of the financial data.

Based on the CDE's review of the financial data submitted by the SPJUSD, the following summarizes our review and identifies considerations for future financial reporting.

Summary of Review

- The district's financial statements were submitted in the correct format but did not meet state reporting timelines.
- Reported general fund balances appear to be consistently decreasing when compared with prior-year trends and with reported year-end activities.
- No material discrepancies or reporting irregularities were identified in the financial data submitted to the CDE.

Considerations for Future Reporting

- Update Form Debt to show fiscal year changes in long-term liabilities.
- Submit copy of signed Form CA

At this time, no additional information or action regarding 2024–25 unaudited actuals are required. Please note the items above for future financial reporting.

Sean Snider,, Superintendent
January 21, 2026
Page 2

If there are any questions or concerns, please contact Rigoberto Sanchez at 916-982-2185 or by email at rsanchez@cde.ca.gov.

Sincerely,

Blanche Katayama

Blanche Katayama, Administrator
Fiscal Oversight and Support Office
School Fiscal Services Division

BK:rs
2026-0219a-46c

cc: Randy Jones, Director of Business Services/CBO

Chronic Absenteeism Rates as of February 5, 2026

Chronic absenteeism refers to the number (or percentage) of students in grades **TK through 8th grade** who have missed 10% or more of school days for **any reason**. At this point in the year, students who have missed **6 or more days** are considered chronically absent. By the end of the school year, this number increases to **18 days**.

2025-2026 School Year as of February 5 (103 Days This Year)

SITE/MONTH	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE
Downieville Elementary	28% (7)	20% (5)	11% (3)	15% (4)	19.2% (5/26)	30.7% (8/26)				
Downieville Jr./Sr. High	0%	25% (2)	14% (1)	14% (1)	14% (1/7)	14% (1/7)				
Loyalton Elementary	20%	7.7%	7.7% (13)	11% (18)	7.7% (13/168)	8.9% (15/168)				
Loyalton Middle	17.8%	31.8%	19% (15)	20% (16)	13.9% (11/79)	17.7% (14/79)				
DISTRICT (% of All Students)	19.49%	15.04% (40/280)	11.4% (32/280)	13.9% (39/280)	10.7% (30/280)	13.57% (38/280)				

2024-2025 School Year as of January 9 (83 Days Last Year)

SITE/MONTH	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE
Downieville Elementary		26%(7)	11.5% (3)	7% (2)	7.7% (2)	15.4% (4/26)				
Downieville Jr./Sr. High		10% (1)	10%(1)	10%(1)	10% (1)	20% (2/10)				
Loyalton Elementary		13.5%	24% (49)	23% (46)	19.5% (39)	13% (26/200)				
Loyalton High (7th&8th)		8.5%	10.6% (5)	15% (7)	12.7% (6/47)	10.6% (5/47)				
DISTRICT (% of All)Students)		16.85% 38/271	20.5% 58/282	19.8% (56/282)	17% (48/283)	13.07% (37/283)				

ENROLLMENT BY SCHOOL MONTH - 2025-2026

****As of 01/26/2026**

	Downieville Elementary	Loyalton Elementary	Downieville Jr High	Loyalton Middle	Downieville Sr High	Loyalton Sr High	Sierra Pass Continuation	Long-Term ISP/SDC	TOTAL
Ending 2024-2025	24	200	9	45	10	113	7	included in site #	408
1st Day 2025-2026	26	165	8	80	14	105	3	included in site #	401

	Month	TK/K-6	TK/K-5	7-8	6-8	9-12	9-12	9-12		
August	1	26	168	8	79	14	107	3	included in site #	405
08/20/25-09/12/25										
September	2	26	168	8	80	14	105	3	included in site #	404
09/15/25-10/10/25										
October	3	26	168	8	77	14	106	3	included in site #	402
10/13/25-11/07/25										
November	4	26	168	8	77	14	105	3	included in site #	401
11/10/25-12/05/25										
December	5	26	170	8	77	14	106	3	included in site #	404
12/08/25-01/16/26										
January	6								included in site #	0
01/19/26-02/13/26										
February	7								included in site #	0
02/16/26-03/13/26										
March	8								included in site #	0
03/16/26-04/10/26										
April	9								included in site #	0
04/13/26-05/08/26										
May	10								included in site #	0
05/11/26-06/05/26										
June	11								included in site #	0
06/08/26-06/12/26										

2024-2025	SPJUSD	SCOE	Washoe
P1 ADA	382.08	1.00	16.52
P2 ADA	378.46	1.01	16.34
Annual	377.39	1.01	16.16

Long-Term ISP	
DES	0
LES	2
LMS	3
DHS	0
LHS	3

2023-2024	SPJUSD	SCOE	Washoe
P1 ADA	358.58	0.74	13.34
P2 ADA	357.90	0.74	13.37
Annual	358.02	0.74	13.33

Inter-District Attendance Agreements

2025-2026

New/Renewal	School Year	Grade Entering	District of Residence	Receiving District	Reason Given by Requestor	Backup Documentation Received?	In/Out?
New	2025-26	4	SPJUSD	GVSD	Returning student	n/a	Out

Report Date:
2/10/2026

**MINUTES for the Joint Meeting of the
Sierra County Board of Education
and the
Sierra-Plumas Joint Unified School District Governing Board**

January 13, 2026

5:00pm CLOSED Session

6:00pm Regular Session

*Loyalton: Sierra County Office of Education, Room 10, 109 Beckwith Rd, Loyalton CA 96118
Zoom videoconferencing was also available for the public.*

A. CALL TO ORDER

President RHYNIE HOLLITZ called the meeting to order at 5:03pm.

B. ROLL CALL

PRESENT: *Area 1: Patty Hall (arrived at 5:08pm)
Area 2: Rhynie Hollitz (President)
Area 3: John Martinetti (Clerk)
Area 4: Kelly Champion (Vice President)
Area 5: Richard Jaquez
Student Board Member (Downieville): Logan Kinneer (via zoom)*

ABSENT: *None*

VACANT: *Student Board Member (Loyalton)*

C. APPROVAL OF AGENDA

*CHAMPION/JAQUEZ
4/0*

D. PUBLIC COMMENT FOR CLOSED SESSION

None

E. CLOSED SESSION

The Board moved into Closed Session at 5:03pm to discuss the following item(s):

1. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Superintendent
2025-2026 Mid-Year Check-In
2. Government Code 54957
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. Government Code 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiator(s) for the Board: James Berardi, County Superintendent
Sean Snider, District Superintendent
Employee Organizations:
Unrepresented Employees: District Superintendent

F. RETURN TO OPEN SESSION at 6:03pm and ADJOURN FOR BREAK

G. 6:13PM – RECONVENE

H. FLAG SALUTE

I. REPORT OUT FROM CLOSED SESSION

MARTINETTI: Item 1, for discussion only. Item 2, action taken to dismiss a Cook. Item 3, direction given to Superintendent.

J. INFORMATION/DISCUSSION ITEMS

1. Superintendent Reports

COUNTY—SCOE

a. Update on maintenance vehicle

BERARDI: In negotiations with dealer. A lot of back and forth, but hoping to purchase the vehicle before the end of this month.

DISTRICT—SPJUSD

b. Recognition for James Berardi

SNIDER: Though his official last day is February 28th, there will be a formal recognition at the April board meeting in Downieville.

c. WASC Mid-Cycle Visit in Downieville

SNIDER: The WASC Mid-Cycle Visit took place today. We will have the written report for the February board meeting.

b.d. Update on School Bus purchase opportunities

SNIDER: Plumas County reached out to let us know they want to sell a couple buses to us since they have significantly reduced their transportation services. We will look at any offers and potentially update our own fleet even more.

e.e. Loyalton Middle School update

SNIDER: Three biggest needs include having a full-time principal, providing lockers for the students, and installing cameras and vape sensors. We are working on hiring a part-time teacher, considering fabricating a storage container to use for lockers, and set an install date later this month for the cameras and vape sensors. We are also working on installing new ramps for the portables as time allows.

d.f. Update on Math Textbook Adoption Process

SNIDER: Materials currently available for public viewing at LHS. There is an Adoption Committee meeting tomorrow to narrow down to two selections to pilot. Intend to make a recommendation in May or June.

g. CA School Dashboard report for 2024-2025

Presented by SNIDER and Director of Student Services, Megan Meschery

e.h. Overview of Governor's January Budget Proposal

SNIDER: Appears to be a favorable budget especially for education. It's being

called a Workload Budget—plugging excess revenues into existing initiatives, no new initiatives. Prop 98 is currently showing \$21.7 billion higher for the 3-year budget period (24-25, 25-26, 26-27). COLA next year is projected at 2.41%. Proposal for 20% increase to Necessary Small School funding which would be a big deal for the district. Also, a possible larger Discretionary Block Grant, and increased funding rate for CTE and ELOP. On the county side there is a proposed increase in funding for Differentiated Assistance. Expect changes with May Revision.

2. Business Report

- a. Monthly Chronic Absenteeism Rates
- b. Fourth Month SPJUSD Enrollments for the 2025-2026 School Year

3. Spotlight on Schools/Programs: Loyalton High School and Sierra Pass

Presented by Principal, Cali Griffin.

Highlights: Great team atmosphere among our staff. A lot of unique opportunities for students including Chess Club, Visual Arts, and Culture Club. Fun events through the ROARriors, ASB and FNL. Strong band and choir program. Students are loving the weightlifting class offered by Mrs. Torricelli and it's great for the sports program. Second Breakfast started this year. Really appreciate the new sign for Sierra Pass so it's more easily identified. Prime objective for Sierra Pass remains the same—to return students to LHS for the high school experience and graduation, if possible, but we know LHS has done everything they possibly could before sending students to Sierra Pass. Events to look forward to: Mock Job Interviews, Senior Variety Show, spring music performance, and annual Crab Feed.

4. SPTA Report

PRESIDENT—PRAKASH: Negotiations with the district are ongoing and we remain hopeful to see immediate progress. SPTA board meets with HOLLITZ, HALL and SNIDER tomorrow for our quarterly meeting. The Middle School remains a big topic of discussion.

5. Committee/Board Member Reports

MARTINETTI: Sugar Bowl discounts on ski passes for local school districts? Does not include SPJUSD, but would like to see if that can be changed.

CHAMPION: Budget Committee meeting today to go over Audit Reports. We will meet again next month.

HOLLITZ: May need a Special meeting after the February break for a few topics including AI.

LOGAN KINEER: Recent events included a Christmas party and mug gift exchange, FNL Gingerbread House contest, PBIS sales from earning points for good behavior and Christmas caroling. Everyone is happy with the new school Cook!

6. Public Comment

Miranda Prakash—Sports Club: Basketball is well underway with the 38th annual tournament taking place this Thursday through Sunday to help fund all TK-8th Grade sports. Special thanks to all the staff, volunteers and sponsors who help make this possible each year!

Megan Meschery—Sierra Schools Foundation: No newsletter for the winter grant cycle due to being in pause mode right now. Currently looking for new board members to take over and start things up again.

Pamela Pasquetti—Grandparent: ETA on LMS lockers getting set up? Will there be enough lockers from LHS? Timeline on moving the Continuation School away from the LMS campus?

Darcy White—Downieville Secretary: Statement of recognition of James Berardi for his dedication and many years of services to SPJUSD and SCOE.

K. CONSENT CALENDAR

1. Approval of minutes for the joint Regular Meeting held December 09, 2025
2. Approval of Board Report-Checks Dated 12/01/2025 through 12/31/2025
 - a. SCOE
 - b. SPJUSD
3. Approval of Quarterly Report on Williams Uniform Complaints for the quarter ending 12/31/2025
 - a. SCOE
 - b. SPJUSD
4. Approval of the SPJUSD Pesticide Use Reporting for 2025:
 - a. Downieville Elementary School
 - b. Downieville High School
 - c. Loyalton Elementary School
 - d. Loyalton High School
 - e. Portables
5. Approval of the SPJUSD Integrated Pest Management Plan for 2026
6. Approval of the following SPJUSD personnel items:
 - a. Authorization to fill Cook, Downieville School, .68 FTE (5.4 hours/day)
 - b. Assignment of Katrina Bosworth, Cook, Downieville School, .68 FTE (5.4 hours/day), effective January 05, 2026
 - c. Resignation of Margaret Binkley, Teacher, Loyalton Middle School, 1.0 FTE, effective December 31, 2026
 - d. Authorization to fill Teacher, Loyalton Middle School, 1.0 FTE
 - e. Authorization to fill Teaching Principal, Downieville Schools, 1.0 FTE, effective March 01, 2026

HALL/JAQUEZ

5/0

L. ACTION ITEMS

1. New Business

COUNTY & DISTRICT

- a. Acceptance of the 2024-2025 Audit Reports

HALL/CHAMPION

5/0

1. SCOE
2. SPJUSD

COUNTY—SCOE

- b. Approval of the 2024-2025 Sierra County Office of Education Special Education School Accountability Report Card (SARC)
MARTINETTI/HALL
5/0
- c. Appointment of County Superintendent
CHAMPION motioned to appoint Sean Snider, effective March 01, 2026. Second by *MARTINETTI*.
4/0 (*Abstention—HALL*)
- d. Setting the County Superintendent Salary
CHAMPION motioned effective March 01, 2026, that the salary be fixed at \$25,000 per year paid in 12 monthly installments prorated. Second by *HALL*.
5/0

DISTRICT—SPJUSD

- e. Approval of the 2024-2025 School Accountability Report Cards (SARCs):
HALL/JAQUEZ
5/0
 - 1. Downieville Elementary School
 - 2. Downieville Jr/Sr High School
 - 3. Loyalton Elementary School
 - 4. Loyalton Middle School
 - 5. Loyalton High School
 - 6. Sierra Pass Continuation School
- f. Award of contract to the lowest responsive responsible bidder for the Downieville School Gym Roof replacement
HALL/JAQUEZ
5/0
Awarded to United Building Contractors for \$331,400
- g. Authorization to purchase a district athletics vehicle up to \$50,000
HALL/CHAMPION
5/0
- h. Approval to surplus the following items:
CHAMPION/HALL
5/0
 - 1. Ford tractor at LHS
 - 2. Miscellaneous LHS shop equipment

BOARD POLICIES AND BYLAWS

Board Bylaw 9310: “The Superintendent or designee shall develop and present a first reading at a public Board meeting and action may be taken on the proposed policy. The Board may require additional readings if necessary.”

Batch from December 9th – Second Reading

CHAMPION/MARTINETTI

5/0

- i. 1000—Concepts and Roles
- j. 4000—Concepts and Roles
- k. 5000—Concepts and Roles
- l. 7000—Concepts and Roles
- m. 9310—Board Policies
- n. 9321—Closed Session

New for January 13th – First Reading

Postponed to February 10th.

- o. 1114—District-Sponsored Social Media
- p. 2120—Superintendent Recruitment and Selection
- q. 7131—Relations with Local Agencies

M. ADVANCED PLANNING

1. The next Regular Joint Board Meeting will be held on February 10, 2026, at Downieville School, 130 School St, Downieville CA 95936 at 6:00pm. If needed, Closed Session may be held before the Regular session beginning at 5:00pm. Zoom videoconferencing will be available for the public.
2. Suggested Agenda Items
None

N. ADJOURN *at 7:43pm*
HALL/JAQUEZ
5/0

James Berardi,
County Superintendent

Sean Snider,
District Superintendent

John Martinetti, Clerk

SIERRA COUNTY BOARD OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD
Closed Session Reporting Form

DATE: January 13, 2026

CLOSED SESSION BEGAN AT: 5:03 P.M.

BOARD MEMBERS PRESENT:

Patty Hall Rhynie Hollitz John Martinetti Kelly Champion Richard Jaquez

arrived @ 5:08pm

OTHERS PRESENT:

- James Berardi, County Superintendent
- Sean Snider, District Superintendent
- Randy Jones, Director of Business Service/CBO
- _____
- _____

I. SESSION TOPIC(S):

Item #1—Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Superintendent
2025-2026 Mid-Year Check-In

RESULT:

- DIRECTION WAS GIVEN TO SUPERINTENDENT
- THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.
- A ROLL CALL VOTE WAS TAKEN:
HALL _____ HOLLITZ _____ MARTINETTI _____ CHAMPION _____ JAQUEZ _____
- A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION:
HALL _____ HOLLITZ _____ MARTINETTI _____ CHAMPION _____ JAQUEZ _____

Item #2—Government Code 54957
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Title: Cook

Decision to Dismiss/Release: yes

RESULT:

- DIRECTION WAS GIVEN TO SUPERINTENDENT
- THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.
- A ROLL CALL VOTE WAS TAKEN:
HALL Aya HOLLITZ Aya MARTINETTI Aya CHAMPION Aya JAQUEZ Aya
- A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION:
HALL _____ HOLLITZ _____ MARTINETTI _____ CHAMPION _____ JAQUEZ _____

Item #3—Government Code 54957.6
CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiator(s) for the Board: James Berardi, County Superintendent
Sean Snider, District Superintendent

Employee Organizations:
Unrepresented Employees: District Superintendent
Sierra-Plumas Teachers' Association
Classified Employees
Confidential Employees
Administrative Employees

**SIERRA COUNTY BOARD OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT GOVERNING BOARD
Closed Session Reporting Form**

RESULT:

DIRECTION WAS GIVEN TO SUPERINTENDENT

THE CLOSED SESSION WAS FOR PURPOSES OF DISCUSSION ONLY. NO ACTION WAS TAKEN.

A ROLL CALL VOTE WAS TAKEN:
HALL _____ HOLLITZ _____ MARTINETTI _____ CHAMPION _____ JAQUEZ _____

A ROLL CALL VOTE WAS TAKEN IN OPEN SESSION:
HALL _____ HOLLITZ _____ MARTINETTI _____ CHAMPION _____ JAQUEZ _____

II. ENDED CLOSED SESSION AT 6:03 P.M. AND RETURNED TO OPEN SESSION

PRESIDED BY: 
Rhynje Hollitz, PRESIDENT

RECORDED BY: 
John Martinetti, CLERK

**MINUTES for the *SPECIAL* Meeting of the
Sierra-Plumas Joint Unified School District Governing Board**

February 04, 2026

5:00pm

*Loyalton: Sierra County Office of Education, Room 10, 109 Beckwith Rd, Loyalton CA 96118
Zoom videoconferencing was also available for the public.*

A. CALL TO ORDER

President RHYNIE HOLLITZ called the meeting to order at 5:00pm.

B. ROLL CALL

PRESENT: *Area 1: Patty Hall
Area 3: John Martinetti (Clerk)
Area 5: Richard Jaquez*

TELECONFERENCE: *Area 2: Rhynie Hollitz (President), 1894 Riosa Rd, Lincoln CA 95648*

ABSENT: *Area 4: Kelly Champion (Vice President)*

C. APPROVAL OF AGENDA

*HALL/MARTINETTI
4/0*

D. PUBLIC COMMENT

*Special Meeting Agenda Items only, please.
None*

E. ACTION ITEMS

1. Rescind the bid award to United Building Contractors for the Downieville School Gym Roof replacement
*HALL/MARTINETTI
4/0*

F. ADVANCED PLANNING

1. The next Regular Joint Board Meeting will be held on February 10, 2026, at Downieville School, 130 School St, Downieville CA 95936 at 6:00pm. If needed, Closed Session may be held before the Regular session beginning at 5:00pm. Zoom videoconferencing will be available for the public.

G. ADJOURN *at 5:07pm*

*HALL/MARTINETTI
4/0*

Sean Snider,
District Superintendent

John Martinetti,
Clerk

Checks Dated 01/01/2026 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00017771	01/07/2026	JOHN MARTINETTI	01-8699	PER DIEM/MILEAGE		42.88
00017772	01/07/2026	MARCOS MARTINEZ	01-8699	MILEAGE		128.38
00017773	01/07/2026	MICHAEL MUYANJA	01-8699	REIMBURSEMENT		49.74
00017774	01/07/2026	TRENTON NORMAN	01-9500	PER DIEM		140.00
00017775	01/07/2026	SINGLETON AUMAN PC	01-8699	AUDIT FEES		4,000.00
00017776	01/14/2026	PRIMO BRANDS BLUETRITON BRANDS, INC.	11-4330	WATER SERVICE		20.88
00017777	01/14/2026	AMAZON CAPITAL SERVICES	01-4300	CLASSROOM SUPPLIES	74.59	
			11-4300	OFFICE SUPPLIES	292.01	366.60
00017778	01/14/2026	APPLE COMPUTER	01-4300	IPAD		465.85
00017779	01/14/2026	AT&T	11-5900	PHONE		177.08
00017780	01/14/2026	DONALD BERGSTROM	01-5810	SPED/DO CLEANING	1,182.45	
			01-5899	SPED/DO CLEANING	480.05	1,662.50
00017781	01/14/2026	CALIFORNIA COUNTY SUPERINTENDENTS	01-5200	BASC REGISTRATION		75.00
00017782	01/14/2026	MICAH COHEN, MOT, OTR/L	01-5810	OCCUPATIONAL THERAPY SERVICES		2,116.90
00017783	01/14/2026	CRESKO RESTAURANT EQUIPMENT	Cancelled	CULINARY CLASS SUPPLIES		278.15 *
		Cancelled on 01/22/2026				
00017784	01/14/2026	STATE OF CALIFORNIA DEPARTMENT OF JUSTICE	11-5805	EMPLOYMENT FINGERPRINTING		32.00
00017785	01/14/2026	ELEVATION TRUCKEE	01-5810	TRANSITIONAL SERVICES		6,018.00
00017786	01/14/2026	FAGEN FRIEDMAN & FULFROST LLP	01-5801	LEGAL FEES		288.00
00017787	01/14/2026	JULIE CHRISTENSEN, DPT FEATHER RIVER PHYSICAL THERAPY	01-5810	PHYSICAL THERAPY SERVICES		2,803.80
00017788	01/14/2026	KELLI GROCK	01-5100	COUNSELING SERVICES	6,200.99-	
			01-5810	COUNSELING SERVICES	10,190.99	3,990.00
00017789	01/14/2026	HEARTMATH INSTITUTE	01-4300	HEARTMATH		1,180.76
00017790	01/14/2026	INTERMOUNTAIN DISPOSAL, INC.	11-5500	GARBAGE SERVICE		39.64
00017791	01/14/2026	JOEL TILLMAN	11-5810	TECH SUPPORT		250.00
00017792	01/14/2026	LASSEN COUNTY OFFICE OF EDUCATION	01-5810	ADAPTIVE PE SERVICES		741.95
00017793	01/14/2026	LAUREN JONES BEHAVIORAL CONSULTANT	01-5100	BEHAVIORAL CONSULTANT		9,143.07
00017794	01/14/2026	LEARNING ALLY	01-5810	5 YEAR SUBSCRIPTION		1,889.10
00017795	01/14/2026	LIBERTY UTILITY CA	01-5500	ELECTRICAL SERVICE	2,051.02	
			11-5500	ELECTRICAL SERVICE	700.18	2,751.20
00017796	01/14/2026	NEWSELA INC.	01-5810	DIF. ASSISTANCE		8,800.00
00017797	01/14/2026	PLUMAS-SIERRA TELECOMMUNICATIONS	11-5900	BROADBAND SERVICE		109.00
00017798	01/14/2026	PRESENCELEARNING, INC.	01-5810	PRESENCE LEARNING		7,839.00
00017799	01/14/2026	UBEO WEST LLC	11-5600	COPIER/MAINTENANCE		132.70
00017800	01/14/2026	SIERRA COUNTY OFFICE OF EDUCATION	01-5808	BANK SERVICE FEES		339.17
00017801	01/14/2026	SIERRA VALLEY HOME CENTER	01-4300	SHOP CLASS SUPPLIES		543.73
00017802	01/14/2026	SINGLETON AUMAN PC	01-5810	AUDIT FEES		1,787.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2026 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00017803	01/14/2026	TODDLER TOWERS, INC. SIERRAKIDS	01-5810	ELOP SPED AIDE		3,300.98
00017804	01/14/2026	U.S. BANK VOYAGER	01-4350	FUEL EXPENSE	479.80	
			01-5200	FUEL EXPENSE	199.27	
			01-5899	FUEL EXPENSE	62.61	741.68
00017805	01/27/2026	AMAZON CAPITAL SERVICES	11-4300	OFFICE SUPPLIES		108.50
00017806	01/27/2026	AT&T	11-5900	PHONE		176.74
00017807	01/27/2026	EDWARDS, STEVENS AND TUCKER, LLP	01-5801	LEGAL FEES		268.00
00017808	01/27/2026	FAITH EDWARDS	01-5810	MINI GOLF		154.00
00017809	01/27/2026	BRETT KEE	11-4300	CULINARY CLASS SUPPLIES		65.56
00017810	01/27/2026	LITHIA CHRYSLER DODGE JEEP RAM OF YUBA CITY	01-6400	TRUCK		38,653.12
00017811	01/27/2026	MARTIN EARTHWORKS	01-5899	SNOW REMOVAL	55.00	
			11-5500	SNOW REMOVAL	220.00	275.00
00017812	01/27/2026	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571	WORKER'S COMPENSATION		13,227.75
00017813	01/27/2026	RENO PRINT STORE	01-4300	TUPE SUPPLIES		1,544.81
00017814	01/27/2026	RHYNIE HOLLITZ	01-5200	PER DIEM	18.85	
			01-5899	PER DIEM	18.85	37.70
00017815	01/27/2026	SIERRA BOOSTER	11-5810	NEWSPAPER ADS		300.00
00017816	01/27/2026	SIERRA COUNTY OFFICE OF EDUCATION	01-5808	BANK SERVICE FEES		187.65
00017817	01/27/2026	TRI COUNTY SCHOOLS INSURANCE GROUP	01-9535	HEALTH INSURANCE	2,033.00	
			76-9576	HEALTH INSURANCE	29,531.40	31,564.40
00017818	01/27/2026	U.S. BANK	01-4300	RENEWAL	99.50	
				SHOP SUPPLIES	108.27	
			01-4350	FUEL	206.00	
			01-5200	CCS TRAVEL	14.00	
				REGISTRATION/HOTEL	595.00	
				TECH CONFERENCE	357.35	
			01-5899	CAREERTECH VISION CONF.	547.98	
				FACILITY USE	37.00	
				HOTEL ACCOMODATIONS	10.00	
				REGISTRATION/HOTEL	615.00	
				WATER	25.72	
			11-4300	CULINARY CLASS SUPPLIES	278.15	
				CULINARY SUPPLIES	1,203.81	
				CULINARY/SOAP CLASS SUPPLIES	166.00	
				EMT COURSE SUPPLIES	574.20	
			11-5200	CAREERTECH VISION CONF.	1,180.71	6,018.69
00017819	01/27/2026	DARCY WHITE	01-5810	MINI GOLF		175.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2026 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Total Number of Checks					49	155,002.16

	Count	Amount
Cancel	1	278.15
Net Issue		<u>154,724.01</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	County School Service Fund	36	105,937.70
11	ADULT EDUCATION	15	6,027.16
76	Payroll Clearing	2	42,759.15
Total Number of Checks		48	154,724.01
Less Unpaid Sales Tax Liability			<u>.00</u>
Net (Check Amount)			<u>154,724.01</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2026 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00088129	01/14/2026	ACADEMIC INNOVATIONS	01-4305	CURRICULUM		134.20
00088130	01/14/2026	AMAZON CAPITAL SERVICES	01-4300	Acrylic Paint	188.74	
				CAREER CENTER SUPPLIES	1,169.53	
				Christmas Program supplies	61.12	
				classroom supplies	120.31	
				INSTRUCTIONAL SUPPLIES	165.98	
				library supplies	400.90	
				MUSIC/CLASS SUPPLIES	210.88	
				school supplies	35.70	
				site supplies	142.60	
				WELLNESS CENTER SUPPLIES	470.14	
			01-4302	office supplies	1,319.30	
			01-4330	office supplies	417.22	
			01-5900	STAMPS	63.63	4,766.05
00088131	01/14/2026	AMERIGAS	01-5540	PROPANE	14,569.53	
			01-5899	PROPANE	377.84	14,947.37
00088132	01/14/2026	APPLE COMPUTER, INC.	01-4400	CAREER CENTER	1,930.68	
				COLLEGE/CAREER CENTER	3,861.36	
				STAFF LAPTOPS	2,414.36	8,206.40
00088133	01/14/2026	JOEL ARMSTRONG	01-4305	FUEL REIMBURSEMENT		74.64
00088134	01/14/2026	AT&T	01-5890	PHONE SERVICES	60.65	
			01-5899	PHONE SERVICES	27.71	
			01-5910	PHONE SERVICES	640.07	728.43
00088135	01/14/2026	BRADY INDUSTRIES	01-4320	Custodial Supplies		410.74
00088136	01/14/2026	PAMELA BRANDON	01-5600	TECH COTTAGE RENTAL		100.00
00088137	01/14/2026	CDW GOVERNMENT, INC	01-4305	COLLEGE/CAREER CENTER	2,717.31	
			01-4400	SMARTBOARD	2,458.31	5,175.62
00088138	01/14/2026	CITY OF LOYALTON	01-5530	WATER AND SEWER - LOYALTON SITES		5,158.42
00088139	01/14/2026	CURRENT ELECTRIC & ALARM, INC.	01-5600	ALARM MONITORING		1,065.00
00088140	01/14/2026	DEMCO, INC.	01-4330	office supplies		60.00
00088141	01/14/2026	FILTERS DELIVERED, LLC	01-4320	HVAC FILTERS	604.57	
				Unpaid Sales Tax	40.87-	563.70
00088142	01/14/2026	KATHY FISCHER DBA DOWNIEVILLE DAY SPA	01-5890	LICE CHECK		150.00
00088143	01/14/2026	JANET HAMILTON	01-5600	TECH COTTAGE RENTAL		100.00
00088144	01/14/2026	HUNT & SONS, INC.	01-5590	HEATING OIL		2,504.54
00088145	01/14/2026	SONIA JOY	01-4305	FNL REIMBURSEMENT		418.82
00088146	01/14/2026	K 12 MANAGEMENT DBA FUELED	01-5890	ASYNCHRONOUS INSTRUCTION		11,400.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2026 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00088147	01/14/2026	CHRISTINA LAFOON	01-5890	COLLEGE & CAREER SERVICES		1,760.00
00088148	01/14/2026	LES SCHWAB TIRE CENTER	01-4350	AG VEHICLE SERVICES	122.31	
				BUS TIRES	2,648.54	
				Vehicle Maintenance	64.32	2,835.17
00088149	01/14/2026	LES SCHWAB	01-4350	BUS TIRES		3,992.51
00088150	01/14/2026	LIBERTY UTILITY CA	01-5510	ELECTRIC - LOYALTON SITES	16,940.44	
			01-5899	ELECTRIC - LOYALTON SITES	275.43	17,215.87
00088151	01/14/2026	JOHN MARTINETTI	01-5200	CSBA ANNUAL EDUCATION CONF	155.90	
			01-5899	CSBA ANNUAL EDUCATION CONF	155.90	311.80
00088152	01/14/2026	MARYSVILLE JOINT USD	01-5600	BUS MAINTENANCE		500.06
00088153	01/14/2026	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		373.05
00088154	01/14/2026	ODP BUSINESS SOLUTIONS LLC	01-4330	OFFICE SUPPLIES	184.30	
			01-5899	OFFICE SUPPLIES	58.48	242.78
00088155	01/14/2026	PERMABOUND BOOKS	01-4300	library supplies		765.36
00088156	01/14/2026	PITNEY BOWES BANK, INC. RESERVE ACCOUNT	01-5899	POSTAGE FOR MACHINE	375.00	
			01-5900	POSTAGE FOR MACHINE	1,125.00	1,500.00
00088157	01/14/2026	UBEO WEST LLC	01-5600	COPIER MAINT.	1,268.08	
			01-5899	COPIER MAINT.	163.91	1,431.99
00088158	01/14/2026	RHYNIE HOLLITZ	01-5200	CSBA ANNUAL EDUCATION CONF	69.25	
			01-5899	CSBA ANNUAL EDUCATION CONF	69.25	138.50
00088159	01/14/2026	SIERRA BOOSTER	01-5890	ADVERTISEMENTS/LEGAL/PUBLIC NOTICES		259.13
00088160	01/14/2026	SIERRA COUNTY HEALTH DEPARTMENT	01-5510	ELECTRICAL SERVICES FOR TECH COTTAGE		289.50
00088161	01/14/2026	INTERMOUNTAIN DISPOSAL, INC.	01-5520	GARBAGE SERVICE	1,058.33	
			01-5899	GARBAGE SERVICE	20.80	1,079.13
00088162	01/14/2026	SIERRA HARDWARE	01-4320	Misc Maintenance supplies		142.40
00088163	01/14/2026	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		702.63
00088164	01/14/2026	SEAN SNIDER	01-5890	NOTARY FEE		15.00
00088165	01/14/2026	STAPLES ADVANTAGE	01-4300	CLASSROOM SUPPLIES		86.07
00088166	01/14/2026	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5890	EMPLOYMENT FINGERPRINTING		224.00
00088167	01/14/2026	SYSCO FOOD SVCS OF SACRAMENTO	13-4340	CAFETERIA - FOOD AND SUPPLIES	590.43	
			13-4700	CAFETERIA - FOOD AND SUPPLIES	6,949.17	7,539.60
00088168	01/14/2026	TEAM ONE NETWORKING	01-5899	PHONE SERVICES	70.00	
			01-5910	PHONE SERVICES	210.00	280.00
00088169	01/14/2026	THOMPSON GARAGE DOORS	01-5600	DOOR REPLACE		2,215.15
00088170	01/14/2026	TODDLER TOWERS, INC. SIERRA KIDS	01-5100	ELOP PROGRAM	19,952.40	
			01-5890	ELOP PROGRAM	2,547.60	22,500.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2026 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00088171	01/14/2026	U.S. BANK VOYAGER	01-4305	FUEL	726.43	
			01-4351	FUEL	2,524.00	
			01-5200	FUEL	189.52	3,439.95
00088172	01/14/2026	WHITE CAP	01-5899	SIDEWALK CONCRETE	540.95	
			01-6200	CONCRETE PAD	1,738.52	
				SIDEWALK CONCRETE	901.56	3,181.03
00088173	01/27/2026	AIRGAS, USA, LLC	01-5600	TANK RENTAL LHS/DVL		428.71
00088174	01/27/2026	ALL SEASONS NORTH ROOFING & WATERPROOFING	40-6200	ROOF REPLACEMENT		92,637.34
00088175	01/27/2026	AMAZON CAPITAL SERVICES	01-4300	classroom supplies	43.90	
				HEADPHONES	121.92	
				health supplies	104.66	
				plant maintance	171.18	
				REFLECTIVE VESTS	26.77	
			01-4302	office supplies	782.57	
			01-4305	Supplies	246.90	
			01-4320	Cleaning supplies	51.30	
				door mat	98.64	
			01-4330	office supplies	476.53	2,124.37
00088176	01/27/2026	STACI ARMSTRONG	01-4300	ATTENDANCE INCENTIVE	60.54	
				SNACKS	27.98	88.52
00088177	01/27/2026	B & C TRUEVALUE HOME CENTER	01-4320	MISC MAINT SUPPLIES		12.15
00088178	01/27/2026	JOSH BARNEY	01-4305	BASKETBALL SUPPLIES		27.30
00088179	01/27/2026	KATRINA BOSWORTH	13-4340	CAFE SUPPLIES	63.93	
			13-4700	CAFE SUPPLIES	34.65	98.58
00088180	01/27/2026	BUREAU OF EDUCATION & RESEARCH ATTN: ACCOUNTS RECEIVABLE	01-5200	REIGSTRATION		295.00
00088181	01/27/2026	CEV MULTIMEDIA, LTD.	01-4300	ICEV Curriculum renewal		4,012.50
00088182	01/27/2026	COLLEGE BOARD	01-5890	PSAT/NMSQT		305.28
00088183	01/27/2026	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530	Water		50.00
00088184	01/27/2026	EDWARDS, STEVENS AND TUCKER, LLP	01-5810	LEGAL FEES		938.00
00088185	01/27/2026	GAGER DISTRIBUTING, INC.	13-4340	DISHWASHER SUPPLIES		471.19
00088186	01/27/2026	CAROLINE GRIFFIN	01-4300	SNACKS		27.00
00088187	01/27/2026	SONIA JOY	01-4300	INSTRUCTIONAL SUPPLIES		112.55
00088188	01/27/2026	K 12 MANAGEMENT DBA FUELED	01-5890	ASYNCHRONOUS INSTRUCTION		250.00
00088189	01/27/2026	KIMBERLY'S MOBILE SCREENING	01-5890	DOT CONSORTIUM		300.00
00088190	01/27/2026	ELISE LARRUCEA	73-9510	BECHEN/GOTTARDI SCHOLARSHIP	6,000.00	
			78-9510	BECHEN/GOTTARDI SCHOLARSHIP	500.00	6,500.00
00088191	01/27/2026	MODEL DAIRY, LLC	13-4700	DAIRY PRODUCTS		721.85

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2026 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
00088192	01/27/2026	NATIONAL FFA ORGANIZATION	01-5200	Registration		45.00
00088193	01/27/2026	NORTHEASTERN JOINT POWERS AUTHORITY	76-9571	WORKER'S COMP		27,161.00
00088194	01/27/2026	PACIFIC GAS & ELECTRIC COMPANY	01-5510	Electricity		4,814.75
00088195	01/27/2026	PETERNELL ELECTRIC	01-5600	ELECTRICAL REPAIR		240.00
00088196	01/27/2026	RICHARD BAKER PROJECTS	40-5890	PROJECT MANAGER		3,500.00
00088197	01/27/2026	NEIGHBORHOOD SEPTIC SRV.	01-5890	ROOTER SERVICE		325.00
00088198	01/27/2026	SIERRA VALLEY MOBILE REPAIR	01-5600	BUS INSPECT/REPAIR		202.50
00088199	01/27/2026	SIERRA VALLEY HOME CENTER	01-4300	MISC. AG SUPPLIES	360.14	
			01-4320	MAINT. SUPPLIES	509.16	
				MAINT/CUSTODIAL SUPPLIES	65.68	
			01-6200	STORAGE BUILDING	2,306.35	3,241.33
00088200	01/27/2026	SIERRA-PLUMAS JOINT UNIFIED	01-5890	BANK SERVICE FEES		401.29
00088201	01/27/2026	SINGLETON AUMAN PC	01-5840	ADDITIONAL AUDIT FEES		11,487.50
00088202	01/27/2026	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	13-5800	SALES TAX		31.00
00088203	01/27/2026	TINYEYE TECHNOLOGIES CORP c/o V68000U	01-5890	THERAPY SERVICES		13,827.49
00088204	01/27/2026	TRI COUNTY SCHOOLS INSURANCE GROUP	01-9535	HEALTH INSURANCE	8,111.62	
			76-9576	HEALTH INSURANCE	84,194.94	92,306.56
00088205	01/27/2026	U.S. BANK	01-4305	Basketballs	546.91	
			01-4330	ADOBE PRO SUBSCRIPTION	14.99	
			01-4340	CAFE SUPPLIES	39.05	
			01-4350	BUS 83 PARTS	33.57	
				FUEL FOR MAINT.	65.03	
			01-4351	BUS FUEL	359.64	
			01-4400	HVAC MOTOR	543.89	
			01-5200	CSBA ANNUAL EDUCATION CONF	1,086.12	
				HOTEL ACCOMODATIONS	163.99	
			01-5890	DIGITIZE NEW LOGO	40.00	
				ZOOM SUBSCRIPTION	74.27	
			01-5899	ADOBE PRO SUBSCRIPTION	5.00	
				CSBA ANNUAL EDUCATION CONF	969.46	
			13-4340	CAFE SUPPLIES	25.43	
			13-4700	CAFE SUPPLIES	98.78	4,066.13
00088206	01/27/2026	VERIZON WIRELESS	01-5899	CELL PHONE SERVICE	517.60	
			01-5910	CELL PHONE SERVICE	570.86	1,088.46
00088207	01/27/2026	WHITE CAP	01-5899	SIDEWALK CONCRETE	651.55	
			01-6200	SIDEWALK CONCRETE	651.54	1,303.09
ACH-00022402	01/30/2026	TOUSHULONG VANG	Cancelled			3,834.95 *

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2026 through 01/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Cancelled on 02/02/2026						
Total Number of Checks					80	406,261.00

	Count	Amount
Cancel	1	3,834.95
Net Issue		<u>402,426.05</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	69	179,114.16
13	Cafeteria Fund	7	9,359.48
40	Special Reserve for Capital Ou	2	96,137.34
73	Foundation Trust (Bechen)	1	6,000.00
76	Warrant/Pass Through (payroll)	2	111,355.94
78	Edna Gottardi Scholarship Fun	1	500.00
Total Number of Checks		79	402,466.92
Less Unpaid Sales Tax Liability			40.87
Net (Check Amount)			<u>402,426.05</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Monitoring Goals, Actions, and Resources for the 2025-26 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2025-26 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Sierra–Plumas Joint Unified School District / Sierra County Office of Education	Sean Snider District Superintendent	ssnider@spjUSD.org 530-993-1660

Goal 1

Goal Description

Academics: All students will show growth toward meeting or exceeding state standards in all academic subject areas, with more growth for students or subgroups performing below standard in order to close achievement gaps.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	Dashboard Local Indicator: Teachers Fully Credentialed and Appropriately Assigned	All teachers fully credentialed or Necessary Small School exempted and 2 missassignments	All teachers fully credentialed or Necessary Small School exempted and 2 missassignments		All teachers properly credentialed or Necessary Small School exempted and 1 missassignment	All teachers fully credentialed and properly assigned
1.2	Dashboard Local Indicator: Standards-aligned Instructional Materials for Every Student	All students have their own copies of standards-aligned instructional materials	All students have their own copies of standards-aligned instructional materials		All students have their own copies of standards-aligned instructional materials	All students have their own copies of standards-aligned instructional materials
1.3	Dashboard Local Indicator: School Facilities in "Good Repair"	All facilities rated "Good" or better on FIT	2 of 3 schools rated "Good" or better on FIT		2 of 4 schools rated "Good" or better on FIT	All facilities rated "Good" or better on FIT
1.4	Implementation of State Standards for all students including access to English Language Development (ELD) standards for English Learners	Full implementation of State Standards for all students with designated and integrated ELD being provided for EL's to access the ELD standards	Full implementation of State Standards for all students with designated and integrated ELD being provided for EL's to access the ELD standards		Full implementation of State Standards for all students with designated and integrated ELD being provided for EL's to access the ELD standards	Full implementation of CCSS for all students with designated and integrated ELD being provided for EL's to access the ELD standards
1.5	State Test Achievement Data (CAASPP) for English Language Arts (ELA)	Spring 2023 Results (ELA): State of California: 46.6% Met or Exceeded SPJUSD: 32.5% Met or Exceeded 31.8% of 3rd grade met or exceeded standard 33.3% of 4th grade met or exceeded standard	Spring 2024 Results (ELA): State of California: 47.04% Met or Exceeded SPJUSD: 32.97% Met or Exceeded 42.85% of 3rd grade met or exceeded standard 33.33% of 4th grade met or exceeded standard		Spring 2025 Results (ELA): State of California: 48.82% Met or Exceeded SPJUSD: 44% Met or Exceeded 42.85% of 3rd grade met or exceeded standard 52% of 4th grade met or exceeded standard	Spring 2026 Target Outcomes: To be at or above the State Average: SPJUSD: 46.6% met or Exceeded 43% of 3rd grade met or exceeded 43.7% of 4th grade met or exceeded 46.7% of 5th grade met or exceeded

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
		<p>21.9% of 5th grade met or exceeded standard</p> <p>28.6% of 6th grade met or exceeded standard</p> <p>29.2% of 7th grade met or exceeded standard</p> <p>40.6% of 8th grade met or exceeded standard</p> <p>40.7% of 11th grade met or exceeded standard</p> <p>Subgroup % Met or Exceeded Standard:</p> <p>"All Students"- 32.5%</p> <p>"Homeless"- 13.05%</p> <p>"Students with Disabilities"- 10%</p> <p>"Socioeconomically Disadvantaged"- 18.8%</p>	<p>27.27% of 5th grade met or exceeded standard</p> <p>16.67% of 6th grade met or exceeded standard</p> <p>40.91% of 7th grade met or exceeded standard</p> <p>26.92% of 8th grade met or exceeded standard</p> <p>52.63% of 11th grade met or exceeded standard</p> <p>Subgroup % Met or Exceeded Standard:</p> <p>"All Students"- 32.97%</p> <p>"Homeless"- 15.38%</p> <p>"Students with Disabilities"- 16.13%</p> <p>"Socioeconomically Disadvantaged"- 24.39%</p>		<p>41.67% of 5th grade met or exceeded standard</p> <p>29.03% of 6th grade met or exceeded standard</p> <p>41.94% of 7th grade met or exceeded standard</p> <p>33.33% of 8th grade met or exceeded standard</p> <p>63.63% of 11th grade met or exceeded standard</p> <p>Subgroup % Met or Exceeded Standard:</p> <p>"All Students"- 44%</p> <p>"Homeless"- 21.74%</p> <p>"Students with Disabilities"- 12.9%</p> <p>"Socioeconomically Disadvantaged"- 25.64%</p>	<p>44.2% of 6th grade met or exceeded</p> <p>47.4% of 7th grade met or exceeded</p> <p>50.6% of 8th grade met or exceeded</p> <p>50.7% of 11th grade met or exceeded</p> <p>Subgroup % Met or Exceeded Standard:</p> <p>"All Students"- 46.6%</p> <p>"Homeless"- 34.05%</p> <p>"Students with Disabilities"- 31%</p> <p>"Socioeconomically Disadvantaged"- 39.8%</p>
1.6	State Test Achievement Data (CAASPP) for Math	<p>Spring 2023 Results:</p> <p>State of California: 34.6% Met or Exceeded</p> <p>SPJUSD: 34.2% Met or Exceeded</p> <p>36.4% of 3rd grade met or exceeded standard</p> <p>50% of 4th grade met or exceeded standard</p> <p>19.4% of 5th grade met or exceeded standard</p>	<p>Spring 2024 Results (Math):</p> <p>State of California: 35.54% Met or Exceeded</p> <p>SPJUSD: 31.11% Met or Exceeded</p> <p>42.86% of 3rd grade met or exceeded standard</p> <p>43.48% of 4th grade met or exceeded standard</p> <p>27.27% of 5th grade met or exceeded standard</p>		<p>Spring 2025 Results (Math):</p> <p>State of California: 37.3% Met or Exceeded</p> <p>SPJUSD: 30.15% Met or Exceeded</p> <p>34.28% of 3rd grade met or exceeded standard</p> <p>45.84% of 4th grade met or exceeded standard</p> <p>20.83% of 5th grade met or exceeded standard</p>	<p>Spring 2026 Target Outcomes:</p> <p>To be at or above the State Average:</p> <p>SPJUSD: 43.2% Met or Exceeded</p> <p>45.4% of 3rd grade met or exceeded</p> <p>59% of 4th grade met or exceeded</p> <p>33.4% of 5th grade met or exceeded</p> <p>42.3% of 6th grade met or exceeded</p> <p>34% of 7th grade met or exceeded</p>

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
		33.3% of 6th grade met or exceeded standard 25% of 7th grade met or exceeded standard 39.4% of 8th grade met or exceeded standard 30.8% of 11th grade met or exceeded standard Subgroup % Met or Exceeded Standard: "All Students"- 34.2% "Homeless"- 18.1% "Students with Disabilities"- 16.7% "Socioeconomically Disadvantaged"- 22.9%	17.24% of 6th grade met or exceeded standard 27.28% of 7th grade met or exceeded standard 38.46% of 8th grade met or exceeded standard 21.06% of 11th grade met or exceeded standard Subgroup % Met or Exceeded standard: "All Students"- 31.11% "Homeless"- 35.72% "Students with Disabilities"- 12.91% "Socioeconomically Disadvantaged"- 16.66%		22.67% of 6th grade met or exceeded standard 29.04% of 7th grade met or exceeded standard 33.33% of 8th grade met or exceeded standard 27.27% of 11th grade met or exceeded standard Subgroup % Met or Exceeded standard: "All Students"- 30.15% "Homeless"- 4.35% "Students with Disabilities"- 9.68% "Socioeconomically Disadvantaged"- 16.89%	48.4% of 8th grade met or exceeded 39.8% of 11th grade met or exceeded Subgroup % Met or Exceeded Standard: "All Students"- 43.2% "Homeless"- 39.1% "Students with Disabilities"- 37.7% "Socioeconomically Disadvantaged"- 43.9%
1.7	English Learner Progress - ELPAC	2023 Summative ELPAC: 7% Level 1: Beginning to develop: 29% Level 2: Somewhat developed: 50% Level 3: Moderately developed: 14% Level 4: Well Developed:	2024 Summative ELPAC: 28.57% Level 1: Beginning to develop: 33.33% Level 2: Somewhat developed: 28.57% Level 3: Moderately developed: 9.52% Level 4: Well Developed:		2025 Summative ELPAC: 15% Level 1: Beginning to develop: 15% Level 2: Somewhat developed: 35% Level 3: Moderately developed: 35% Level 4: Well Developed:	2026 Summative ELPAC Target Outcomes: 7% Level 1: Beginning to develop: 29% Level 2: Somewhat developed: 50% Level 3: Moderately developed: 14% Level 4: Well Developed:
1.8	English Learner Reclassification Rate	2022-2023: 15.8% of English learners reclassified as fluent English Proficient	2023-2024: 16.66% of English learners reclassified as fluent English Proficient		2024-2025: 33.3% of English learners reclassified as fluent English Proficient	2025-2026 Target Outcome: 24.8% of English learners reclassified as fluent English Proficient

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.9	% of Students Successfully Completing UC and CSU A-G Requirements	Class of 2023: 58.6% of SPJUSD high school graduates met A-G requirements	Class of 2024: 40% of SPJUSD high school graduates met A-G requirements		Class of 2025: 41.9% of SPJUSD high school graduates met A-G requirements	Class of 2026 Target Outcome: 67.7% of SPJUSD high school graduates met A-G requirements
1.10	% of students who have successfully completed Career Technical Education (CTE) pathways	Class of 2023: 17.2% of SPJUSD graduates were CTE pathway completers	Class of 2024: 43.3% of SPJUSD graduates were CTE pathway completers		Class of 2025: 58.1% of SPJUSD graduates were CTE pathway completers	Class of 2026 Target Outcome: 47.2% of SPJUSD graduates will be CTE pathway completers
1.11	% of students who pass AP exams with a score of 3 or higher	Spring 2023 Results: 30.7% of students who took an AP exam had a passing score of 3 or higher	Spring 2024 Results: 43% of students who took an AP exam had a passing score of 3 or higher		Spring 2025 Results: 41% of students who took an AP exam had a passing score of 3 or higher	Spring 2026 Target Outcome: 45% of students who take an AP exam will have a passing score of 3 or higher
1.12	High School Graduation Rate	Class of 2023: (4 Year Cohort Rate) 96.6%	Class of 2024: (4 Year Cohort Rate) 86.7%		Class of 2025: (4 Year Cohort Rate) 100%	Class of 2026 Target Outcome: (4 Year Cohort Rate) 100%
1.13	High School Dropout Rate	Class of 2023: (4 Year Cohort Rate) 3.4%	Class of 2024: (4 Year Cohort Rate) 13.3%		Class of 2025: (4 Year Cohort Rate) 0%	Class of 2026 Target Outcome: (4 Year Cohort Rate) 0%
1.14	Middle School Dropout Rate	2022-2023: 0%	2023-2024: 0%		2024-2025: 0%	2025-2026 Target Outcome: 0%

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.15	% of graduates who earn "Prepared" on the CA Dashboard College/Career Indicator	2023 Dashboard: 58.6% of students "Prepared"	2024 Dashboard: 43.3% of students "Prepared"		2025 Dashboard: 61.3% of students "Prepared"	2026 Dashboard Target Outcome: 67.6% of students "Prepared"
1.16	College Going Rate	2021-2022 (Most Recent Data) 64.5% of 2022 high school graduates enrolled in college	2023-2024 60% of 2024 high school graduates enrolled in college		2024-2025 42.9% of 2024 high school graduates enrolled in college	2024-2025 Target Outcome: 73.5% of 2025 high school graduates will enroll in college
1.17	Dashboard Local Indicator: Provide Professional Learning for Teaching to Current State Standards and Adopted Curriculum	2023 Local Indicator Self-Reflection Tool ELA- Rating of 4 (Full Implementation) ELD- Rating of 3 (Initial Implementation) Math- Rating of 3 (Initial Implementation) Science- Rating of 4 (Full Implementation) Social Studies- Rating of 4 (Full Implementation)	2024 Dashboard Local Indicator Self-Reflection Tool ELA- Rating of 5 (Full Implementation) ELD- Rating of 3 (Initial Implementation) Math- Rating of 3 (Initial Implementation) Science- Rating of 4 (Full Implementation) Social Studies- Rating of 4 (Full Implementation)		2025 Dashboard Local Indicator Self-Reflection Tool ELA- Rating of 5 (Full Implementation) ELD- Rating of 3 (Initial Implementation) Math- Rating of 2 (Initial Implementation) Science- Rating of 4 (Full Implementation) Social Studies- Rating of 4 (Full Implementation)	2026 Dashboard Local Indicator Self-Reflection Tool ELA- Rating of 5 (Full Implementation and Sustainability) ELD- Rating of 5 (Full Implementation and Sustainability) Math- Rating of 5 (Full Implementation and Sustainability) Science- Rating of 5 (Full Implementation and Sustainability) Social Studies- Rating of 5 (Full Implementation and Sustainability)

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	MTSS Continue the Multi-tiered System of Supports (MTSS) that is data driven throughout the	No	Ongoing Implementation	MTSS in full-swing	The intervention teacher drives the overall MTSS program,	\$2,500.00	\$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	district to address the needs of all students by aligning district initiatives, supports, programs, and resources to improve student outcomes, using intervention teacher and STAR benchmark assessment reports district wide.				and has a highly structured timeline of events and a detailed plan for assessment and intervention.		
1.2	<p>Academic Curriculum / Support Purchase and implement online learning platform to enhance curricular options including credit recovery, AP, elective options, and interventions.</p> <p>Learning Recovery Emergency Block Grant (LREBG) funds will be used to fund \$7,500 of this action item. LREBG funds will be used to purchase a portion of the Peak/FuelEd online platform. The Peak/FuelEd platform supports credit-deficient students with flexible, evidence-based, standards-aligned instruction tailored to individual pacing and needs. This aligns with Allowable Uses D (credit recovery), A (expanded instructional time), and B.2 (learning recovery materials). Research indicates that online credit recovery programs can be effective when combined with monitoring, instructional support, and clear alignment to learning standards, particularly for students at risk of not graduating. The metrics used to measure the impact of this action will be graduation/dropout rates and credit completion data.</p>	Yes	Ongoing Implementation	Peak / FUEL ED and Edmentum online learning platforms purchased and in use		\$70,000.00	\$21,740
1.3	<p>Instructional technology to support ELA/Math Purchase Moby Max technology to support ELA and Math instruction.</p>	Yes	Planned	Moby Max Renewal comes due in the Spring.		\$4,000.00	\$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.4	<p>After School Tutoring Fund credentialed teachers for after school tutoring focused primarily on our unduplicated pupil population in all core courses at all school sites.</p> <p>\$13,000 of Learning Recovery Emergency Block Grant (LREBG) funds will be used for this action item. After-school tutoring addresses achievement gaps using an evidence-based approach to extend learning time and provide targeted academic support for underserved students. This action aligns with Allowable Uses A (extended learning time), B.1 (tutoring), B.2 (learning recovery), B.4 (expanded learning), C (addressing barriers), D (credit recovery), and E (progress monitoring). Research supports that consistent, small-group tutoring, especially when provided by trained educators can yield significant gains in reading and math, particularly for at-risk students. The metrics used to monitor the impact of this action will be CAASPP scores (K–8), graduation/dropout rates (9–12), and local formative assessment data.</p>	No	Partially Implemented	After School Tutoring is being offered or will be offered at all school sites.		\$13,000.00	\$3,297
1.5	<p>Summer School Fund credentialed teachers for summer school for grades 1-12 in all core courses at all school sites.</p> <p>\$5,000 of Learning Recovery Emergency Block Grant (LREBG) funds will be used for this action item. Summer school was selected to address academic achievement gaps and support college and career readiness,</p>	No	Planned	Summer School implemented June-August 2025 and planned for June-August 2026.		\$5,000.00	\$7,769

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>particularly for socioeconomically disadvantaged students, English learners, foster youth, and Students with Disabilities. This evidence-based action aligns with Allowable Uses A (increased instructional time), B.1 (targeted small-group supports), and D (credit recovery and graduation support). Research shows that high-quality summer programs improve academic outcomes, especially when they offer individualized instruction, certified teachers, and consistent attendance. The metrics used to monitor the impact of this action will be CAASPP scores (K–8) and graduation/dropout rates (9–12).</p>						
1.6	<p>Support for English Learner students Bilingual Aide to support EL students.</p>	Yes	Ongoing Implementation	Bilingual aide position filled and services being provided.		\$57,000.00	\$11,942
1.7	<p>Support for English Learner students English language development (ELD) supplementary materials: additional academic materials to assist English learners with their English language development</p>	Yes	Ongoing Implementation	ELD supplementary materials in use		\$2,000.00	\$142
1.8	<p>Student assessment to monitor progress Purchase Amplify Learning (DIBELS) Assessment Suite and Renaissance Learning's STAR program used to assess student outcomes and performance to support intervention and class placement decisions.</p>	Yes	Ongoing Implementation	Amplify Learning (DIBELS) Assessment Suite and Renaissance Learning's STAR program purchased and in full use.		\$16,000.00	\$18,599

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.10	Professional Development The District continues to fund professional development to support teachers, administrators, and other support staff with continuous improvement in academic, social-emotional, behavioral, and all other areas. This happens through a combination of bringing experts into the district for preservice days or Early Release Wednesdays, as well as through supporting teachers to attend professional development workshops outside the district based on our goals.	No	Ongoing Implementation	Year-long math professional development series is underway with periodic literacy sessions woven in.		\$45,000.00	\$6,583
1.11	Intervention Teacher Provide an intervention teacher to support the academic needs of at-risk students.	No	Ongoing Implementation	Intervention teacher position in place.		\$105,000.00	\$51,558
1.12	Technology to Support Instruction Purchase additional chromebooks to ensure all unduplicated pupils have access to a device.	Yes	Ongoing Implementation	Additional Chromebooks were purchased this fall.		\$25,000.00	\$24,876
1.13	Instructional Aides Provide instructional aides to support student academic growth.	Yes	Ongoing Implementation	Instructional aide positions in place.		\$184,855.00	\$68,418
1.14	Refine and Expand CTE Pathways Continue to refine and expand CTE pathway opportunities for students in order to continually increase the percentage of pathway CTE completers each year.	No	Ongoing Implementation	Additional / alternative CTE courses and pathways are being discussed and considered.		\$0.00	\$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.15	CTE Courses A-G Approved Work to ensure all CTE pathway courses are A-G approved.	No	Ongoing Implementation	CTE courses not currently approved for A-G are under review.		\$0.00	\$0
1.16	Increase number of students meeting all A-G requirements Review all high school courses to identify any that are not currently A-G approved. Work with teachers to refine the syllabus and then submit courses for A-G approval.	No	Ongoing Implementation	All high school courses are under review and discussion for A-G submission if not already approved.		\$0.00	\$0
1.17	Math Textbook Adoption Preview, pilot, and purchase new instructional materials aligned to the recently state-approved Mathematics Framework for grades TK-12.	No	Ongoing Implementation	Math textbook adoption process is underway with a final selection scheduled for May.		\$105,000.00	\$0
1.18	Special Education Curriculum Special education curriculum aligned with CA State Standards and the general education curriculum (SCOE LCFF)	No	Ongoing Implementation	Some curriculum has been purchased, with additional materials under consideration.		\$2,500.00	\$722
1.19	Dashboard Local Indicators Self-Reflection Complete the Dashboard Local Performance Indicator Self-Reflection annually.	No	Ongoing Implementation	Dashboard Local Indicators scheduled to be completed again in May.		\$0.00	\$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.20	Facilities Inspection Tool (FIT) Reports Perform an annual inspection of facilities through the Facilities Inspection Tool (FIT).	No	Ongoing Implementation	FIT inspections performed in October		\$0.00	\$0
1.21	LCFF Supplemental Site Allocations LCFF Supplemental funding allocations to each school for site-specific unduplicated pupil support.	Yes	Ongoing Implementation	Funds have been allocated to schools and they are in the process of spending them to meet student needs.		\$16,000.00	\$61
1.22	AP Summer Institute Provide funding for teachers to attend AP Summer Institute for AP courses taught in an effort to increase the AP pass rate.	No	Planned	We plan to send interested teachers to AP summer institute again this summer.		\$4,936.00	\$5,296
1.23	Targeted ELA Support for Homeless Subgroup Increase achievement in English Language Arts for the "Homeless" student subgroup through targeted support with the intervention teacher and instructional aides.	No	Ongoing Implementation	Intervention teacher and instructional aides providing targeted support to Homeless subgroup.		\$0.00	\$0

Goal 2

Goal Description

School Culture & Climate: All students will show an increase in positive school engagement and connectedness with staff, other students, and the community as a whole, including demonstrating improvement in social/emotional wellness and physical health.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Chronic Absenteeism Rate	2022-2023 School Year: % of students who were Chronically Absent "All Students"- 17% "Homeless"- 26.5% "Socioeconomically Disadvantaged"- 23.4% "Students with Disabilities"- 25.9% "Hispanic"- 20.4% "White"- 15.2%	2023-2024 School Year: % of students who were Chronically Absent "All Students"- 27.3% "Homeless"- 36.8% "Socioeconomically Disadvantaged"- 30.9% "Students with Disabilities"- 38.3% "Hispanic"- 23.9% "White"- 31.5%		2024-2025 School Year: % of students who were Chronically Absent "All Students"- 15.8% "Homeless"- 16.3% "Socioeconomically Disadvantaged"- 22.6% "Students with Disabilities"- 27.1% "Hispanic"- 10% "White"- 16%	2025-2026 Target Outcome: % of students who were Chronically Absent "All Students"- 11% "Homeless"- 14.5% "Socioeconomically Disadvantaged"- 11.4% "Students with Disabilities"- 13.9% "Hispanic"- 8.4% "White"- 6.2%
2.2	Attendance Rate	2022-2023 School Year: 89.3% Attendance Rate	2023-2024 School Year: 88.8% Attendance Rate		2024-2025 School Year: 92.5%	2025-2026 Target Outcome: 95.3% Attendance Rate
2.3	Suspension Rate	2022-2023 School Year: 0% (This is not accurate. We are working with Power School to identify the issue). We hope to establish baseline data in the 23-24 school year.	2023-2024 School Year: 2.6% of students suspended 1 day or more		2024-2025 School Year: 5.6% of students suspended 1 day or more	2025-2026 Target Outcome: 0%

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.4	Expulsion Rate	2022-2023 School Year: 0%	2023-2024 School Year: 0%		2024-2025 School Year: 0%	2025-2026 Target Outcome: 0%
2.5	School Safety and Connectedness (California Healthy Kids Survey Data)	2021-2022 School Year: 5th Grade School Connectedness - 64% Students motivated academically? - 78% Caring adults at school? - 50% Feel safe at school? - 81% Called bad names or target of mean jokes- 69% Cyberbullying?- 31% 7th Grade School Connectedness - 64% Students motivated academically? - 58% Caring adults at school? - 66% Feel safe at school? - 63% Experienced any harassment or bullying?- 46% Had mean rumors or lies spread about you?- 56% Cyberbullying?- 31% 9th Grade School Connectedness - 64%	2023-2024 School Year: 5th Grade Not administered in 2024 7th Grade School Connectedness - 54% Students motivated academically? - 56% Caring adults at school? - 65% Feel safe at school? - 67% Experienced any harassment or bullying?- 50% Had mean rumors or lies spread about you?- 78% Cyberbullying?- 50% 9th Grade School Connectedness - 42% Students motivated academically? - 38%		2024-2025 School Year: 6th Grade School Connectedness - 63% Students motivated academically? - 80% Caring adults at school? - 48% Feel safe at school? - 60% Called bad names or target of mean jokes- 60% Cyberbullying?- 40% 7th Grade School Connectedness - 34% Students motivated academically? - 57% Caring adults at school? - 48% Feel safe at school? - 23% Experienced any harassment or bullying?- 52% Had mean rumors or lies spread about you?- 63% Cyberbullying?- 48% 9th Grade School Connectedness - 35%	2025-2026 Target Outcome: 5th Grade School Connectedness - 76% Students motivated academically? - 90% Caring adults at school? - 62% Feel safe at school? - 93% Called bad names or target of mean jokes- 57% Cyberbullying?- 19% 7th Grade School Connectedness - 76% Students motivated academically? - 70% Caring adults at school? - 78% Feel safe at school? - 75% Experienced any harassment or bullying?- 34% Had mean rumors or lies spread about you?- 44% Cyberbullying?- 19% 9th Grade School Connectedness - 76% Students motivated academically? - 71%

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
		<p>Students motivated academically? - 59%</p> <p>Caring adults at school? - 47%</p> <p>Feel safe at school? - 75%</p> <p>Experienced any harassment or bullying?- 38%</p> <p>Had mean rumors or lies spread about you- 44%</p> <p>Cyberbullying?- 38%</p>	<p>Caring adults at school? - 49%</p> <p>Feel safe at school? - 57%</p> <p>Experienced any harassment or bullying?- 38%</p> <p>Had mean rumors or lies spread about you- 36%</p> <p>Cyberbullying?- 27%</p> <p>11th Grade School Connectedness - 66%</p> <p>Students motivated academically? - 52%</p> <p>Caring adults at school? - 67%</p> <p>Feel safe at school? - 70%</p> <p>Experienced any harassment or bullying?- 20%</p> <p>Had mean rumors or lies spread about you?- 20%</p> <p>Cyberbullying?- 10%</p>		<p>Students motivated academically? - 39%</p> <p>Caring adults at school? - 45%</p> <p>Feel safe at school? - 32%</p> <p>Experienced any harassment or bullying?- 18%</p> <p>Had mean rumors or lies spread about you- 50%</p> <p>Cyberbullying?- 32%</p> <p>11th Grade School Connectedness - 36%</p> <p>Students motivated academically? - 56%</p> <p>Caring adults at school? - 68%</p> <p>Feel safe at school? - 56%</p> <p>Experienced any harassment - 44%</p> <p>Had mean rumors or lies spread about you?- 48%</p> <p>Cyberbullying?- 44%</p>	<p>Caring adults at school? - 59%</p> <p>Feel safe at school? - 87%</p> <p>Experienced any harassment or bullying?- 26%</p> <p>Had mean rumors or lies spread about you- 32%</p> <p>Cyberbullying?- 26%</p> <p>11th Grade School Connectedness - 78%</p> <p>Students motivated academically? - 58%</p> <p>Caring adults at school? - 76%</p> <p>Feel safe at school? - 100%</p> <p>Experienced any harassment or bullying?- 5%</p> <p>Had mean rumors or lies spread about you?- 63%</p> <p>Cyberbullying?- 55%</p>
2.6	Enrollment Records- Number of Foster Youth and Expelled Students	<p>2022-2023 School Year</p> <p>3 Foster Youth 0 Expelled Youth</p>	<p>2023-2024 School Year</p> <p>7 Foster Youth 0 Expelled Youth</p>		<p>2024-2025 School Year</p> <p>7 Foster Youth 0 Expelled Youth</p>	<p>2025-2026 Target Outcome:</p> <p>3 Foster Youth 0 Expelled Youth</p>
2.7	Number of Counseling Hours	<p>2023-2024 School Year</p> <p>East Side 18 hours per week West Side 3.5 hours per week</p>	<p>2024-2025 School Year</p> <p>East Side 25 hours per week West Side 4 hours per week</p>		<p>2025-2026 School Year</p> <p>East Side 15 hours per week West Side 6.5 hours per week</p>	<p>2026-2027 Target Outcome:</p> <p>East Side 18 hours per week West Side 3.5 hours per week</p>

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	Counseling for Students District will maintain or increase the hours of our counseling services to better meet the needs of identified students.	No	Ongoing Implementation	Counseling through Tiny Eyes or Kelly Grock in place for all district schools.		\$170,000.00	\$55,727
2.2	Counseling for Expelled Students- COE Provide intensive counseling and rehabilitation services for expelled students.	No	Not Implementing	We have no expelled students.		\$2,500.00	\$0
2.3	Wellness Center for Counseling Create a wellness center for students to go for counseling services.	No	Fully Implemented	Wellness Center in Loyalton is open and operational, and Wellness Center in Downieville is getting a facelift.		\$250,000.00	\$270,215
2.4	Gas Vouchers, Personal Phone Calls, and Home Visits In an effort to reduce the chronic absenteeism rate (students who miss 10% or more of the days of school for any reason) for our Students with Disabilities, Homeless students, Socioeconomically Disadvantaged students, Hispanic students, and all Loyalton Elementary Students, provide gas cards, make personal phone calls, and/or conduct home visits to families of students who are chronically absent.	No	Ongoing Implementation	4 gas vouchers provided so far.		\$1,000.00	\$200

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.5	Facility Inspection Tool (FIT) Reports Perform an annual inspection of facilities through the Facilities Inspection Tool (FIT).	No	Ongoing Implementation	FIT inspections completed in October		\$0.00	\$0
2.7	Music Teacher Fund a portion of a music teacher position and program costs	Yes	Ongoing Implementation	Full-Time Music Teacher in place		\$36,000.00	\$0
2.8	Art in Schools Funding to support art in the schools	Yes	Ongoing Implementation	Funding is being used to support activities in the arts in the schools.		\$16,000.00	\$1,411
2.9	Foster Youth Liaison / SCOE Maintain a part time Foster Youth Coordinator to support the needs of our Foster Youth with things such as routine check-ins for grades, ensuring they have the supplies they need, and attending meetings and working with other agencies to coordinate services and ensure timely transfer of records for foster youth in the district.	Yes	Ongoing Implementation	Foster Youth Coordinator in place and providing services to foster youth.		\$5,000.00	\$0
2.10	Improvements to School Facilities Continue to repair and upgrade school facilities through projects such as new roofs, new windows, new heating units, improvements to play structures and sports fields, and safety upgrades. Principals, superintendent and maintenance personnel meet periodically to	No	Ongoing Implementation	Many facilities projects are either underway or completed.		\$300,000.00	\$298,742

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	review classroom and school needs to prioritize maintenance needs.						
2.11	Sports / Athletics Provide district support for student athletics grades TK-12.	No	Ongoing Implementation	Support is being provided for student athletics.		\$80,000.00	\$47,616
2.12	Attendance Clerk Position Dedicated person to support school sites with daily attendance calls to families, the issuance of attendance letters, and coordination with probation in more complex attendance cases.	No	Ongoing Implementation	Attendance clerk position in place		\$34,330.00	\$13,399
2.13	Independent Study Emphasis at School Sites School Sites focus on offering short-term independent study for students missing as little as one day, including absences due to illness, to help maintain academic engagement and capture attendance credit for those days.	No	Ongoing Implementation	Continued emphasis on independent study contracts.		\$0.00	\$0
2.14	Upgrade Bus Fleet and Recruit Additional Drivers To improve the reliability of our home-to-school transportation program, we will purchase new buses and actively recruit additional drivers to prevent route cancellations caused by mechanical issues or driver shortages.	No	Planned	The purchase of an additional bus or two is planned to upgrade our fleet.		\$208,520.00	\$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.15	Enhance School Meals with Local Ingredients Explore opportunities to incorporate more locally sourced, organic ingredients into school meal programs.	No	Planned	Efforts continue to incorporate more locally sourced, organic ingredients into school meals.		\$0.00	\$0
2.16	Attendance Incentive Allocations to each School Each school gets funding to work with Site Council on how best to use it for student incentives that promote improved attendance.	No	Ongoing Implementation	Attendance incentive allocations given to schools.		\$8,000.00	\$907

Goal 3

Goal Description

Parent and Community Involvement with SPJUSD / SCOE: All families and the larger school community will have increased levels of engagement with our schools, and families will feel welcomed to be an active participant in their child's education.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.1	California School Parent Survey Data (Parent Engagement)	Baseline will be established with the Spring 2024 administration of the survey	<p>2023-2024 California School Parent Survey</p> <p>89 Responses (45 ES, 44 HS) % of parents that "Strongly Agree":</p> <p>Parent Involvement in School: 69%</p> <p>School encourages me to be an active participant: 40%</p> <p>School actively seeks input of parents: 27%</p> <p>School is a safe place for my child: 40%</p> <p>School has adults who really care about students: 44%</p> <p>Communication with parents about school: 38%</p> <p>Teachers responsive to child's social and emotional needs: 74%</p>		<p>2024-2025 California School Parent Survey</p> <p>93 Responses (48 ES, 45 HS) % of parents that "Strongly Agree":</p> <p>Parent Involvement in School: 66%</p> <p>School encourages me to be an active participant: 30%</p> <p>School actively seeks input of parents: 24%</p> <p>School is a safe place for my child: 32%</p> <p>School has adults who really care about students: 33%</p> <p>Communication with parents about school: 33%</p> <p>Teachers responsive to child's social and emotional needs: 78%</p>	<p>2025-2026 (Data from CA School Parent Survey):</p> <p>150 Responses (75 ES, 75 HS) % of parents that "Strongly Agree":</p> <p>Parent Involvement in School: 79%</p> <p>School encourages me to be an active participant: 50%</p> <p>School actively seeks input of parents: 37%</p> <p>School is a safe place for my child: 50%</p> <p>School has adults who really care about students: 54%</p> <p>Communication with parents about school: 48%</p> <p>Teachers responsive to child's social and emotional needs: 84%</p>

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
			School treats all students with respect: 41%		School treats all students with respect: 26%	School treats all students with respect: 51%
3.2	SARB Board	2022-2023 School Year: Broad participation on the SARB Board from community agencies such as District Attorney, Probation, Sheriff's Office, Social Services, CPS, Behavioral Health, and Principals	2023-2024 School Year: Broad participation on the SARB Board from community agencies such as District Attorney, Probation, Sheriff's Office, Social Services, CPS, Behavioral Health, and Principals		2025-2026 School Year: Broad participation on the SARB Board from community agencies such as District Attorney, Probation, Sheriff's Office, Social Services, CPS, Behavioral Health, and Principals	2025-2026 Target Outcome: Broad participation on the SARB Board from community agencies such as District Attorney, Probation, Sheriff's Office, Social Services, CPS, Behavioral Health, and Principals
3.3	Number of SARB Referrals	2022-2023 School Year: 4 Referrals	2023-2024 School Year: 7 Referrals		2024-2025 School Year: 7 Referrals	2025-2026 Target Outcome: 0 Referrals
3.4	Number of Students/Parents Participating in Four-year Planning	2023-2024 School Year: 91% of families participated	2024-2025 School Year: 90% of families participated		Four-year planning happens in May.	2026-2027 Target Outcome: 100% of families participate
3.5	Dashboard Local Indicator: Seeking Input for Decision-Making	2023-24 Local Indicator Self-Reflection Tool Build Capacity of and Support Principals and Staff to engage Families with Decision-Making- Rating of 4 (Full Implementation) Build Capacity of and Support Families to engage in advisory	2024-25 Dashboard Local Indicator Self-Reflection Tool Build Capacity of and Support Principals and Staff to engage Families with Decision-Making- Rating of 5 (Full Implementation with Sustainability) Build Capacity of and Support Families to		2025-26 Dashboard Local Indicator Self-Reflection Tool Build Capacity of and Support Principals and Staff to engage Families with Decision-Making- Rating of 5 (Full Implementation with Sustainability) Build Capacity of and Support Families to	2026-27 Local Indicator Self-Reflection Tool Build Capacity of and Support Principals and Staff to engage Families with Decision-Making- Rating of 5 (Full Implementation and Sustainability) Build Capacity of and Support Families to

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
		groups and Decision-Making- Rating of 4 (Full Implementation) Provide Opportunities to Provide Input on Policies and Programs, and Seek Input from Underrepresented Groups- Rating of 3 (Initial Implementation)	engage in advisory groups and Decision-Making- Rating of 4 (Full Implementation) Provide Opportunities to Provide Input on Policies and Programs, and Seek Input from Underrepresented Groups- Rating of 4 (Full Implementation)		engage in advisory groups and Decision-Making- Rating of 5 (Full Implementation with Sustainability) Provide Opportunities to Provide Input on Policies and Programs, and Seek Input from Underrepresented Groups- Rating of 5 (Full Implementation with Sustainability)	engage in advisory groups and Decision-Making- Rating of 5 (Full Implementation and Sustainability) Provide Opportunities to Provide Input on Policies and Programs, and Seek Input from Underrepresented Groups- Rating of 5 (Full Implementation and Sustainability)

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	SARB Work with local agencies to increase pupil attendance and reduce the chronic absenteeism rate. Agencies include, Sierra County Sheriff's Department, Probation, District Attorney, Behavioral Health, Counselors, Child Protective Services, Superintendent, and Site Administrators.	No	Ongoing Implementation	0 SARB Referrals to date		\$0.00	\$0
3.2	Parent Involvement Opportunities Continue with School Site Councils, Boosters, Parent Clubs, Community Advisory Committee (CAC) for families of students with IEPs, and other opportunities for parents to provide input and be involved in school decision-making.	No	Ongoing Implementation	School Site Councils, Boosters, Parent Clubs, and Community Advisory Committee (CAC) for families of students with		\$1,500.00	\$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				IEPs are all in full motion.			
3.3	Family Nights Family nights and activities at the schools	No	Planned	Family nights are planned for this spring		\$10,000.00	\$0
3.4	Parent and Family Surveys Send yearly surveys (California School Parent Survey, Annual LCAP Survey, School-Specific Surveys) to all families to get feedback on their level of involvement.	No	Planned	These surveys are scheduled for the spring.		\$500.00	\$0
3.5	Four Year Planning Four year planning will be provided to families of both high school sites for students and parents.	No	Planned	Four-year planning happens in May.		\$0.00	\$0

Impact to the Budget Overview for Parents

Item	As adopted in Budget Overview for Parents	Mid-Year Update
Total LCFF Funds	\$8,580,376	8,620,789
LCFF Supplemental/Concentration Grants	\$362,308	379,205

SIERRA – PLUMAS JOINT UNIFIED SCHOOL DISTRICT

109 Beckwith Road, P.O. Box 955, Loyalton, CA 96118
 Tel: (530) 993-1660 Fax: (530) 993-0828

REQUEST FOR FIELD TRIP

(Not required for regularly scheduled athletic trips)

***** PURCHASE ORDER and LIST OF STUDENTS REQUIRED FOR EACH TRIP REQUEST *****

Prepayment Required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date Due: <u>Varied</u> To: <u>BnB, Airfare, Rental Car by Parents</u>
-----------------------------	--	---

(Itemize on Page 2)

School: <u>Downieville Hs</u>	Date of Trip: <u>4/4/26 - 4/8/26</u>
--------------------------------------	---

K-6	7-12	Total # of Students
	X	4

Time of Departure	Time of Return
4:30 am	11 am

Description of Trip (include specific information on establishments you plan to visit and their educational value):
Senior trip to Kauai during Spring Break to Princeville, HI, Rental of BnB, Car, Airfare to be paid/reimbursed out of senior class funds. Activities: snorkeling, guided hike tour

Destination (Address, City & State)	Out of State Waiver Distributed to Parents
<u>3559 Kawoia Rd.</u> <u>Princeville, HI 96722 - Dependent upon availability after authorization.</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>Sent home 2-6-26</u>

Chaperone List	
1/10 students (K-8)	1/20 students (9-12)
	<u>James Berardi</u>
	<u>Darcy White</u>
	<u>Melissa Kinneer</u>

Total Cost of Trip: \$ Approx. \$7,000 (from Page 2)

Other source of funding: Student Body Amount: \$ 7,000 (Attach list of student expenses paid/to be paid)

Other source(s): (Senior class funds)

Approval		
Authorizing Agent	Signature	Date
Administrator:		
Superintendent:		

Note: Signature on waiver of all claims required for all students and pupils taking out-of-state field trips or excursions (Ed. Code Section 355330). Please submit to the District Business office for approval at least three weeks in advance of the date of the scheduled trip.

REQUEST FOR FIELD TRIP – Page 2

*** Did you attach your list of students and all relevant backup documents? This request **will be returned without a list of students attached**. If any of the trip is to be funded by the District a Purchase Order Request **must** be submitted. ***

Substitute(s)	
Number of Substitute Days/Hours needed:	N/A
Substitute Job Classification:	N/A

Transportation			
School Bus <input type="checkbox"/>	Personal Vehicle <input type="checkbox"/> <small>*Insurance information must be on file</small>	Walking <input type="checkbox"/>	Other <input checked="" type="checkbox"/> Airline, rental car
Funding Source:	<input type="checkbox"/> District Office <input checked="" type="checkbox"/> Student Body Funds <input type="checkbox"/> GCPC <input type="checkbox"/> SSF <input type="checkbox"/> Other <small>*District Office will charge the funding program for the use of a School Bus (see chart below)</small>		
Vendor Name/Address: <small>(Where to send invoice for the bus)</small>	Sacramento Southwest Airlines, Alamo ^{HI} Bar Rentals		

Registration	
Cost of Registration: (Attach copy of entire flyer)	\$
Vendor Name:	N/A
Vendor Address/Phone:	
Funding Source:	<input type="checkbox"/> District Office <input type="checkbox"/> Student Body Funds <input type="checkbox"/> Other

Entrance Tickets/Lodging/Meals		
Cost of Entrance Tickets: <small>Airfare</small>	\$ 4,076	
Vendor Name(s)	Vendor Address(es)	Vendor Phone(s)
Southwest		
Funding Source:	<input type="checkbox"/> District Office <input type="checkbox"/> Student Body Funds <input type="checkbox"/> Other	
Cost of Meals:	\$ 700 (NTE)	
Vendor Name(s)	Vendor Address(es)	Vendor Phone(s)
Funding Source:	<input type="checkbox"/> District Office <input type="checkbox"/> Student Body Funds <input type="checkbox"/> Other	
Cost of Lodging:	\$ 600 See Attached	
Vendor Name(s)	Vendor Address(es)	Vendor Phone(s)
Funding Source:	<input type="checkbox"/> District Office <input checked="" type="checkbox"/> Student Body Funds <input type="checkbox"/> Other	

Extra Duty Sessions (Certificated Staff Only)	
Total Number of Extra Duty Sessions Anticipated:	N/A
Funding Program:	

Field Trip Bus & Driver Charge		
Miles	Rate Per Mile	Not to Exceed
0-200	\$ 4.00	800
201-400	\$ 3.50	1400
401-600	\$ 3.00	1800
601-800	\$ 2.75	2200
801-up	\$ 2.25	

Downieville Senior Trip - Hawaii

Please complete this information and provide it by Friday, February 6, 2026
Extended from Monday, February 2nd and Wednesday, February 4th) in
order for Ms. Markee to fill out the field trip authorization request that needs
to be submitted to the District Office.

- Travel Dates: April ~~4~~ 4-8
- Budget \$8,000 (**Students were informed they could not use this entire amount, that they had to reserve \$1,000 for graduation expenses**)
- Chaperones (must be one current school employee, one of each gender):
Darcy White
James Beradi
Melissa Kinneer
- **Name of person who will put their credit card down for airfare and hotel: (No Response)**
- Evidence of price and availability of six round-trip airfare tickets on the same flights to and from Hawaii:

Flight#4481/3271 to Kauai Layover in Honolulu

Flight#2983/4250 Back to Sacramento Layover in Las Vegas

\$4,076

With Southwest

April 4th, 2026

Flight depart at 8am

Flight lands at 2:15pm (**6:15 travel time**)

April 7th, 2026

Flight departs at 8:10 pm

Flight Lands at 9:00am (**11:10 all night travel time**)

See other side

- Name, location, price, and evidence of availability of three to four hotel rooms that are in close proximity to one another:

<https://princevillrentals.rentmyhome.net/rentals/fabulous-4-bedroom-home-in-princeville/>

3559 Kaweonui Road, Princeville, HI 96722, United States of America

\$600 for 3 nights-\$200 a night **(Checked for validity by teacher)**

- Name, location, and price of transportation to and from airport and other excursions from hotel:

Rental car from alamo =\$405 Standard Crossover **(Location of rental car agency not provided)**

- Budget and plan for food for four days:

not to exceed \$700

Food shopping for Breakfast and lunch

Go out for dinner

\$600 for hotel

\$700 for food

\$409 for vehicle

\$1,385 for activities **(Seems high for two activities)**

Snorkeling and Guided hike tour

\$4076 for flights

Total:\$7170

April 4th - Leave Downieville at 4:30 am to Sac Airport

CSBA POLICY GUIDE SHEET – January 13, 2026 __*First Reading*

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 1114 - District-Sponsored Social Media

Policy updated in conjunction with the accompanying administrative, with minor revisions.

Board Policy 2120 - Superintendent Recruitment and Selection

Policy updated to reference CSBA's, "California Consultants and Leadership" search services, which provides guidance to districts recruiting and selecting a Superintendent. Additionally, policy updated to remove from the list related to the Governing Board's search and selection process items which are rarely carried out by the Board, and to add duties that a professional advisor may facilitate. In addition, policy updated to clarify material related to discussing, negotiating, and voting on the Superintendent's contract. Policy also updated to reflect **NEW LAW (SB 521, 2025)**, which prohibits the employment of a person as Superintendent if within the past five years the candidate was convicted of any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of their official duties as a public employee.

Board Policy 7131 - Relations with Local Agencies

Policy updated to add that (1) the Governing Board is required to meet with appropriate local agency recreation and park authorities to review possible methods of coordinating the planning, design, and construction of new school facilities and school sites, or major additions to existing school facilities and recreation and park facilities in the community, and (2) the district is required to recommend measures for inclusion in the city/county general plan to ensure the availability of adequate school facilities to address a new development. Additionally, policy updated to clarify material related to development within the district, including that in order to adequately mitigate additional students generated by such development, the Board may make certain findings required by law and that upon such findings, notify the city council or county board of supervisors. In addition, policy updated to add material related to a district workforce housing development.

Board Policy Manual
Sierra-Plumas Joint Unified School District & Sierra County Office of Education

Community Relations

Policy 1114: District-Sponsored Social Media

CSBA NOTE: The following optional policy is for use by districts that have created one or more official district (i.e., district-sponsored) social media accounts. "Social media" is defined in the accompanying administrative regulation as an online platform for collaboration, interaction, or active participation, or that allows users to post content, including social networking sites such as Instagram, TikTok, Facebook, X/Twitter, SnapChat, YouTube, or LinkedIn.

District strategies for effective use of online social media may be incorporated into the district's comprehensive communications plan. For more information related to informing the public, see BP 1100 - Communication with the Public.

The Governing Board recognizes the value of social media to share district information with families and the community and promote community involvement and collaboration in district decisions. The purpose of any official district social media account shall be to further the district's vision and mission, to support student learning and staff professional development, and to enhance communication and engagement with students, families, staff, and community members.

The Superintendent or designee shall ensure that the content posted by the district on an official district social media account is accessible to individuals with disabilities.

CSBA NOTE: To minimize liability to the district, it is important to clearly define which social media accounts are official district social media accounts and to specify the standards, guidelines, and protocols for their use. Board policies and administrative regulations do not apply to personal social media accounts, such as those created by students, staff members, individual Governing Board members, or other individuals since those accounts are not sponsored by the district even though they may sometimes include discussion of district-related issues. For more information, see BB 9010 - Public Statements, BB 9012 - Board Member Electronic Communications, and BB 9320 - Meetings and Notices.

The Superintendent or designee shall develop content guidelines and protocols for official district social media accounts to ensure public access, appropriate and responsible use, and compliance with law, ~~board~~Board policy, and administrative regulation.

Guidelines for Content

CSBA NOTE: Social media platforms typically allow users to post or reply to content posted on users' accounts, which is or can be made viewable to other users and even the public. This may create a "limited public forum," which grants individuals certain freedom of speech rights and limits the district's ability to remove comments or posts. Any removal of content by the district should be based on viewpoint-neutral considerations to protect against possible legal challenges. This may include, but is not limited to, removing content that constitutes discrimination, harassment, or bullying, as specified in the accompanying administrative regulation, or that is unrelated to the purpose of the account. Additionally, in order to help maintain the district's ability to remove content, users should be informed of the purpose of the account(s) and the limited nature of the discussion. District staff should regularly monitor all such accounts so that materials are promptly removed as permitted by law. See the accompanying administrative regulation for language regarding removal of posts and monitoring of accounts. It is recommended that districts consult CSBA's District and County Office of Education Legal Services or district legal counsel to ensure that any provisions related to removal of posts or discipline of students or staff are consistent with law.

Official district social media accounts shall be used only for their stated purposes and in a manner consistent with this policy and administrative regulation. This policy is not intended to create an open public forum or otherwise guarantee an individual's right to free speech on any of the official district social media accounts even if one or more features on the account that permit interaction with and between members of the public are enabled.

The Superintendent or designee shall ensure that the limited purpose of official district social media accounts is clearly communicated to users. Each account shall contain a statement specifying the purposes of the account, that the account shall only be used for such purposes, and any other user expectations or conditions as specified in the accompanying administrative regulation.

~~Official district social media accounts may not contain content~~Content that is obscene, libelous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation- shall not be permitted on official district social media accounts.

CSBA NOTE: Staff and students who post prohibited content on official district social media accounts are subject to discipline in accordance with Board policies and administrative regulations. Pursuant to Education Code 48900(r), a student may be subject to suspension or expulsion if the student engages in an act of bullying by means of an electronic act, as defined. For more information on student suspension and expulsion, including when bullying is through an electronic act, see AR 5144.1 - Suspension and Expulsion/Due Process. Pursuant to Education Code 48900, an "electronic act" includes, but is not limited to, posts on a social networking site such as a social media platform.

When staff and students misuse the district's technological resources, they also may be subject to cancellation of user privileges in accordance with the district's Acceptable Use Agreement. For more information regarding acceptable use of the district's technological resources, see BP/E 4040 - Employee Use of Technology and BP/E 6163.4 - Student Use of Technology.

~~Staff or students who post prohibited content~~Staff or students who post on, reply from, or otherwise ~~engage with~~use an official district social media account in a manner that violates ~~board~~Board policies and administrative regulations shall be subject to discipline in accordance with ~~such~~ applicable policies and regulations.

Users of official district social media accounts, and anyone who posts on, replies to, or otherwise leaves a digital footprint on an official district social media account, should be aware of the public nature and accessibility of social media and that such information posted ~~on, replied with, or~~ otherwise left on an official district social media account may be considered a public record subject to disclosure under the Public Records Act.

Privacy

To the extent practicable, the Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official district social media accounts.

As it pertains to the posting of student photographs and the privacy of telephone numbers, home addresses, and email addresses, official district social media accounts shall ~~operate in accordance~~comply with Board Policy 1113 - District and School Websites.

Social media and other online platforms shall not be used by district employees to transmit confidential information about students, employees, or district operations.

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Policy adopted: November 8, 2011
revised: January 14, 2025
revised: ??, 2026

Board Policy Manual
Sierra-Plumas Joint Unified School District & Sierra County Office of Education

Administration

Policy 2120: Superintendent Recruitment And Selection

CSBA NOTE: The following optional policy may be revised to reflect district practice. CSBA's California Consultants and Leadership search service provides guidance to districts recruiting and selecting a Superintendent.

The ~~Board of Education~~ Governing Board recognizes that it ~~has a direct responsibility to select and employ~~ is responsible for selecting and employing the Superintendent. Whenever it becomes necessary for the Board to fill a vacancy in the position of Superintendent, the Board shall work diligently to employ a person whose management and leadership abilities are most closely aligned with district needs.

The Board shall establish and implement a search and selection process that includes consideration of:

1. The district's current and long-term needs, including a review of the district's vision and goals
2. The desired characteristics of a new Superintendent, including professional experience, educational qualifications, leadership characteristics, philosophy of education, and other management, technical, interpersonal and conceptual skills, as well as the priorities the Board wants to place on different abilities, traits and levels of knowledge
3. The scope of the search, including whether to promote from within the district or broaden the search to include both internal and external candidates and, if external candidates will be considered, whether to conduct a statewide or nationwide search
4. The salary range and benefits to be offered
5. Basic elements to be included in the Superintendent's contract
6. Whether to hire a professional adviser to facilitate the ~~process~~ hiring and contract negotiation process and to ensure that verifications of the candidates' qualifications are obtained
7. How and when to involve the community in certain phases of the selection process
- ~~8. The best methods for advertising the vacancy and recruiting qualified candidates~~
- ~~9.~~ 8. The process for screening applications and determining how the screener(s) will be selected
- ~~10.~~ 9. Interview questions, processes, and participants
- ~~11. How and when candidates' qualifications will be verified through reference checks~~
- ~~12.~~ 10. Other actions necessary to ensure a fair selection process and a smooth transition to new leadership

Even if a professional adviser is used to facilitate the process, the Board shall retain the right and responsibility to oversee the process and to review all applications if desired.

The Board shall select candidates to be interviewed based on recommendations of the screener(s), if applicable, and the Board's own assessment of how candidates meet the criteria established by the Board.

CSBA NOTE: Pursuant to Government Code 54957, specified personnel matters, including interviews and deliberation of the appointment or employment of an employee, may be discussed in closed session as provided in the following paragraph. For more information regarding closed session meetings, see BB 9321 - Closed Session.

The Board shall interview ~~preliminary and final~~ candidates ~~in closed session and determine the most likely match for the district~~ select a final candidate in closed session. (Government Code 54957)

CSBA NOTE: Government Code 54954 provides an exception to the requirement that meetings of the Governing Board be held within the district and authorizes a quorum of the Board to meet outside of the district to (1) interview members of the public about the potential employment of an applicant for superintendent, and (2) interview a potential employee from that district.

In general, if a quorum of the Board participates in an interview, the Brown Act open meeting laws apply. If less than a quorum of the Board participates in an interview, the Brown Act may not apply.

Because this is a complex area of law with significant consequences for violations, it is recommended that Boards consult CSBA's District and County Office of Education Legal Services or district legal counsel prior to visiting a candidate's district.

For more information about what constitutes a Board meeting, see BB 9320 - Meetings and Notices.

Before offering the position to the selected candidate or making any announcements, Board members may visit that candidate's current place of employment, as appropriate.

Pursuant to Board Policy 2121 - Superintendent's Contract, the Board shall discuss and negotiate the Superintendent's contract in closed session, but shall vote to approve the contract in open session. (Government Code 53262, 54957, 54957.6)

The Board shall conduct any superintendent recruitment and selection process in accordance with legal and ethical obligations regarding confidentiality and equal opportunity.

As necessary, the Board may appoint an interim or acting superintendent, to manage the district when there is no permanent superintendent.

CSBA NOTE: Education Code 35029 authorizes the Board to waive the credential requirements of Education Code 35028. However, Education Code 35029.1 prohibits a district from employing a superintendent whose credential has been revoked by the Commission on Teacher Credentialing.

The ~~selected candidate~~ Superintendent shall hold both a valid school administration certificate and a valid teacher's certificate. The Board may waive any credential requirement, but shall not employ a person whose credential has been revoked by the Commission on Teacher Credentialing pursuant to Education Code 44421-44427. (~~Education Code 35028, 35029, 35029.1~~)

~~Before offering the position to the selected candidate or making any announcements, Board members may visit that candidate's current district, as appropriate, to obtain verification of his/her qualifications.~~

~~The Board shall deliberate in closed session to affirm the selection of the candidate and shall report the selection in open session. (Education Code 35028, 35029, 35029.1) (Government Code 54957)~~

~~The Board shall conduct these proceedings in accordance with legal and ethical obligations regarding confidentiality and equal opportunity.~~

~~As necessary, the Board may appoint an interim superintendent to manage the district during the selection process.~~

CSBA NOTE: Pursuant to Government Code 1021.5, as amended by SB 521 (Ch. 92, Statutes of 2025), if a public employee is convicted of any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of their official duties as a public employee, the public employee shall be disqualified for five years from any public employment, including, but not limited to, employment with a city, county, district, or any other public agency of the state. The five-year disqualification period begins on the later of either the date of final conviction or the date on which the public employee is released from any incarceration.

The Board shall not employ a person as Superintendent if, within the past five years, the candidate was convicted of any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of their official duties as a public employee. (Government Code 1021.5)

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Policy adopted: April 10, 2007
revised: ??, 2026

Board Policy Manual
Sierra-Plumas Joint Unified School District & Sierra County Office of Education

Facilities

Policy 7131: Relations With Local Agencies

CSBA NOTE: The following optional Board policy may be revised to reflect district practice.

Districts are generally authorized to cooperate and/or coordinate their activities or services with other local agencies, including cities, counties, and special districts, as necessary to maximize efficient use of resources.

The Governing Board of Education recognizes the importance of collaborating and communicating with other local agencies in order to provide the best possible school facilities and to allocate facility resources in an effective and efficient manner. The Board and district staff shall consult and coordinate with local agencies as required by law, and whenever shall utilize the expertise and resources of thesesuch agencies can assistwhen useful to the district in the planning, design, and construction of facilities.

CSBA NOTE: Education Code 35275 requires the Governing Board to meet with local park and recreation authorities to coordinate the planning, design, and construction of new school facilities and school sites, or major additions to existing school facilities and recreation and park facilities. For more information regarding the site selection and development process, see AR 7150 - Site Selection and Development. Additionally, Government Code 65352.2 encourages collaboration between districts, cities, and counties by authorizing meetings between those agencies to discuss methods of coordinating the planning, design, and construction of facilities.

The Board shall meet with the appropriate local agency recreation and park authorities to review all possible methods of coordinating the planning, design, and construction of new school facilities and school sites, or major additions to existing school facilities and recreation and park facilities in the community. (Education Code 35275)

FollowingUpon receiving notification by a city or county of proposed action to adopt or substantially revise a city of county general plan, the Board may request a meeting with the local planning agency to discuss possible methods of coordinating planning, design, and construction of new school facilities and school sites. (Government Code 65352.2)

CSBA NOTE: Because new developments could impact the adequacy of school facilities to support student population, the district should maintain regular communication with city/county planning officials to ensure that considerations of adequacy of school facilities and other public facilities essential to development are included in city/county planning. Without this, the district may lack necessary funds to provide adequate school facilities, since the imposition of any fee, charge, or other requirement for the construction or reconstruction of school facilities is prohibited pursuant to Government Code 65995, unless it is a school impact fee specifically authorized by Education Code 17620.

The Superintendent or designee shall monitor land development proposals within district boundaries and shall ensure that an exchange of accurate information is maintained with city/county planning staff regarding the impact of land development on the district's educational programs and facility needs.

When necessary, the district shall recommend measures for inclusion in the city/county general plan to ensure the availability of adequate school facilities to address the new development.

Recognizing that available funds may not suffice to eliminate overcrowding in district schools caused by new development, the Board urges the city/county to adopt in its general plan or other appropriate planning documents, to the extent permitted by law, a provision which ensures that adequate school facilities will be available.

Notifications to Other Local Agencies

~~The Board shall notify the city council or county board of supervisors whenever it finds, based on clear and convincing evidence: (Government Code 65971)~~

CSBA NOTE: For new residential development, Government Code 65971 requires the Board, upon making a finding described below by clear and convincing evidence, to notify the city council or board of supervisors of the city or county in which the district is located of such finding. Government Code 65972 requires that the development be denied unless the city or county, by ordinance and as a condition of approval, imposes specific land and/or fee requirements on the developer to fund interim classroom facilities, or specific overriding factors exist which, in the judgment of the city or county, justify approval of the development. It is recommended that districts with questions about requiring developer land dedication or levying fees consult CSBA's District and County Office of Education Legal Services or district legal counsel.

In order to adequately mitigate the additional students generated by new development within the district, the Board may make a finding, based on clear and convincing evidence, that: (Government Code 65971)

1. That conditions of overcrowding, as defined in Government Code 65973, exist in one or more attendance areas within the district which will impair the normal functioning of the educational programs, and the reason for the existence of those conditions
2. That all reasonable methods of mitigating conditions of overcrowding have been evaluated and no feasible method for reducing those conditions exists

~~The above notice shall specify the mitigation measures considered by the district and~~Upon making such a finding, the Board shall notify the city council or county board of supervisors of such finding. The notice shall include a completed application to the Office of Public School Construction for preliminary determination of eligibility for school construction under applicable state law. (Government Code 65971)

CSBA NOTE: Government Code 53094 authorizes Boards to render a city or county zoning ordinance inapplicable to a proposed use of property by the district, excluding nonclassroom facilities (such as warehouses, administrative buildings, and automotive storage and repair buildings), as long as (1) the property lies within the geographical jurisdiction of the district in accordance with Government Code 53097.3, (2) if applicable, the district notifies the city or county planning commission of the acquisition of a new school site in accordance with Public Resources Code 21151.2, (3) if applicable, the district notifies the city or county planning commission or agency prior to completion of a facilities needs analysis, master plan, or other long-range plan that relates to the expansion of existing school sites or necessity to acquire new school sites in accordance with Government Code 65352.2, and (4) 2/3 of the Board's members vote in the affirmative.

However, pursuant to Government Code 53097.3, a district may not render a city or county ordinance inapplicable to a charter school facility unless that facility is physically located within the geographical jurisdiction of the district. For more information on Board action to render a zoning ordinance inapplicable, see E(1) 9323.2 - Actions by the Board.

The Superintendent or designee shall notify the appropriate city or county planning agency of the adoption of a school facility needs analysis ~~or~~; facilities master plan, or other long-range plan; the acquisition of a school site, ~~or~~; and any other action regarding school facilities, in accordance with law.

District Workforce Housing Development

CSBA NOTE: The following section is optional and may be revised to reflect district practice. Government Code 65914.7 deems a housing development project to be an allowable use on any real property owned by a district if the housing development satisfies certain criteria. A housing development that meets the requirements of Government Code 65914.7 is deemed consistent, compliant, and in conformity with local development standards, zoning codes or maps, and the general plan. Land used for the development of workforce housing in accordance with Government Code 65914.7 may be jointly used or jointly occupied by the district and any other party. For more information related to developing education workforce housing, see CSBA's, "Education Workforce Housing," available on its website.

The Superintendent or designee shall ensure that the use of district-owned real property for workforce housing is consistent with the criteria specified in Government Code 65914.7.

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Policy adopted: April 10, 2007
revised: ??, 2026

*****Special Packet*****

CSBA POLICY GUIDE SHEET – February 10, 2026 __*First Reading*

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0450 - Comprehensive Safety Plan

Policy updated in conjunction with the accompanying administrative regulation.

Board Policy 1340 - Access to District Records

Policy reviewed in conjunction with the accompanying administrative regulation.

NEW - Board Policy 1445 - Response to Immigration Enforcement

New policy includes a significant amount of material that was formerly in Board Policy/Administrative Regulation 5145.13 - Response to Immigration Enforcement, and addresses a district's response to immigration enforcement including **NEW LAW (AB 495, 2025)** which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes." Additionally, new policy includes list of actions that district staff are prohibited from undertaking, unless an exception applies, related to (1) citizenship or immigration status of a student or the student's family members, (2) education records of or any information about a student or a student's family or household, (3) personnel records, personal information, or any other confidential information of an employee, and (4) permission to an officer or employee of an agency conducting immigration enforcement to enter a school bus or other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring. In addition, new policy reiterates the prohibition against obstructing, interfering with, or otherwise impeding an officer or employee of an agency conducting immigration enforcement who nonetheless enters district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring. New policy also includes that (1) the Superintendent or designee is required to report to the Governing Board any requests by an officer or employee of an agency conducting certain immigration enforcement actions, (2) students may not be denied equal rights and opportunities, or be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of the student's or family's immigration status or for the refusal to provide information related to the student's or family's immigration status, (3) resources and data collected by the district are prohibited from being used to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination, and (4) the Superintendent or designee is required to provide parents/guardians with specified information and notifications related to immigration status or religious beliefs and their rights related to immigration enforcement. Additionally, new policy provides that complaints alleging discrimination, harassment, intimidation, and bullying based on actual or perceived immigration status be filed in accordance with Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures and that the Superintendent or designee provide to the California Department of Education copies of this policy, any associated administrative regulation, and any other Board policies and administrative regulations required by Education Code 234.7.

Board Policy 5125 - Student Records

Policy updated to provide that an individual's immigration status may only be disclosed in accordance with Board Policy/Administrative Regulation 1445 - Response to Immigration Enforcement, with applicable material from this policy moved to/already contained within Board Policy/Administrative Regulation 1445.

Board Policy 5125.1 - Release of Directory Information

Policy reviewed due to **NEW LAW (AB 495, 2025)** which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes."

DELETE - Board Policy 5145.13 - Response to Immigration Enforcement

Policy deleted, as being too narrowly focused on students given **NEW LAW (AB 495, 2025)** which expands requirement to develop policies in response to immigration enforce to encompass protections for staff, with significant amount of material added to new Board Policy 1445 - Response to Immigration Enforcement.

Board Policy Manual
Sierra-Plumas Joint Unified School District & Sierra County Office of Education

Philosophy, Goals, Objectives and Comprehensive Plans

Policy 0450: Comprehensive Safety Plan

CSBA NOTE: The following policy is optional and may be revised to reflect district practice. Pursuant to Education Code 32280-32289.5, districts are responsible for ensuring that a comprehensive school safety plan (CSSP) with specified components is in place for each district school. As required by Education Code 32282 and 32288, the California Department of Education (CDE) has posted on its website a compliance checklist for developing CSSPs and best practices for reviewing and approving the plans. CSSPs are reviewed through the annual audits required by Education Code 41020 to ensure that they are updated and approved by March 1 of each year.

Additionally, Education Code 32280.5 encourages each school with an enrollment of 100 students or more to, on or before, July 1, 2030, implement a web-based or app-based school safety program that includes specified components.

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for staff and student conduct, responsible behavior, and respect for others.

The Superintendent or designee shall be responsible for the development of a districtwide comprehensive ~~school~~-safety plan (~~CSSP~~) that is applicable to each school site. (Education Code 32281)

CSBA NOTE: The following two paragraphs apply to all districts. Education Code 32286 requires that the school site council review and update the CSSP by March 1 of each year. In districts with ADA of 2,500 or less that choose to develop a districtwide plan in accordance with Option 2 above, the Superintendent or designee may conduct the annual review.

Education Code 32288 requires the updated plan(s) to be submitted to the Governing Board for approval. The Board may choose to delegate to the Superintendent or designee the responsibility to review and approve the updated plans, but the Board remains responsible for ensuring compliance with the law.

The CSSP(s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

CSBA NOTE: Pursuant to Education Code 32282, the annual evaluation of the CSSP is required to include ensuring that the plan provides appropriate adaptations for students with disabilities.

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

CSBA NOTE: The following paragraph is optional and may be revised to reflect district practice. Education Code 32280 states the legislative intent that all school staff be trained on the CSSP.

As necessary, the Superintendent or designee shall provide ~~CSSP~~-training on the CSSP to all school staff.

CSBA NOTE: Education Code 32288 requires that districts notify CDE if a school has not complied with the CSSP requirements. In the event that the Superintendent of Public Instruction determines that there has been a willful failure by a district to make any report required by Education Code 32280-32289, Education Code 32287 provides that the district may be fined up to \$2,000.

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education (CDE) of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

CSBA NOTE: The following section is optional. Pursuant to Education Code 32281, the Board may, after consulting with law enforcement officials, elect to have the district, rather than the school site council, develop those portions of the CSSP that include tactical responses to criminal incidents that may result in death or serious bodily injury.

Notwithstanding the process described above, any portion of a CSSP that addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to safeguard students and staff, secure affected school premises, and apprehend criminal perpetrator(s), shall be developed by the Superintendent or designee in accordance with Education Code 32281. In developing such strategies, the Superintendent or designee shall consult with law enforcement officials and with representative(s) of employee bargaining unit(s), if they choose to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials and approve the tactical response plan, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

Safety Plan(s) Access and Reporting

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

However, those portions of the CSSP that include tactical responses to criminal incidents need not be publicly disclosed.

The Superintendent or designee shall share the CSSPs and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

CSBA NOTE: Pursuant to Education Code 32289.5, the district is required to provide data to CDE pertaining to lockdown or multi-option response drills conducted at district schools, as specified.

~~The-Additionally, the~~ Superintendent or designee shall ~~also~~ provide data to CDE pertaining to lockdown or multi-option response drills conducted at district schools in accordance with Education Code 32289.5. (Education Code 32289.5)

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Policy adopted: April 10, 2007
revised: April 12, 2012
revised: August 9, 2016
revised: January 8, 2019
revised: April 4, 2023
revised: June 25, 2024
revised: August 12, 2025
revised: ??, 2026

Board Policy Manual

Sierra-Plumas Joint Unified School District & Sierra County Office of Education

Community Relations

Policy 1340: Access To District Records

CSBA NOTE: The following optional policy and accompanying administrative regulation reflect requirements of the California Public Records Act (CPRA) (Government Code 7920.000 - 7930.215) pertaining to public access to public records of the district. "Public records," as defined by Government Code 7920.530, include any writing containing information relating to the conduct of the district's business prepared, owned, used, or retained by the district regardless of physical form or characteristics; see "Definitions" in the accompanying administrative regulation. For information regarding retention of records, see BP/AR 3580 - District Records, AR 4112.6/4212.6/4312.6 - Personnel Files, and BP/AR 5125 - Student Records.

Because the rules and regulations surrounding CPRA disclosures are complex, it is recommended that districts with questions about an appropriate response to a CPRA request consult CSBA's District and County Office of Education Legal Services or district legal counsel.

The Governing Board recognizes the right of members of the public to have access to public records of the district. The district shall provide any person-member of the public reasonable access to the public records of the ~~schools and~~ district during normal business hours and within the requirements of law. Public access shall not be given to records ~~listed as that are~~ exempt from public disclosure ~~in~~pursuant to the California Public Records Act ~~and/or~~ other state or federal law.

CSBA NOTE: In City of San Jose v. Superior Court, the California Supreme Court held that communications regarding public business that have been sent, received, or stored by public officials on a personal account or device are not categorically exempt from disclosure under the CPRA. The court noted that public agencies are required to disclose all applicable records that can be located "with reasonable effort," including those records contained on a public official's or employee's personal device, regardless of whether they were transmitted through district servers. Such searches need not be extraordinarily extensive or intrusive. For further information, see CSBA's, "Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications." Also see AR 3580 - District Records, BP 4040 - Employee Use of Technology, and BB 9012 - Board Member Electronic Communications.

In response to a public records request, the Superintendent or designee shall make reasonable efforts to locate the requested records, including, but not limited to, any electronic communication substantively related to the records, such as email, text messages, instant messages, and other electronic communications, regardless of whether they are transmitted through a district-provided device or account or through an employee's or Board member's personal device or account.

The district may charge for copies of public records or other materials requested by individuals or groups, in accordance with law and as specified in the accompanying administrative regulation.

CSBA NOTE: The following paragraph is optional.

In order to help maintain the security of district records, members of the public granted access shall examine records in the presence of a district staff member.

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

Policy adopted: April 10, 2007

revised: June 13, 2017

revised: July 14, 2020

revised: June 10, 2025

revised: ??, 2026

Board Policy Manual
Sierra-Plumas Joint Unified School District & Sierra County Office of Education

Community Relations

Policy 1445: Response To Immigration Enforcement

CSBA NOTE: Pursuant to Education Code 234.7, as amended by AB 495 (Ch. 664, Statutes of 2025), districts are mandated to update their policies by March 1, 2026, with language that is equivalent to the model policy language (2025 MPL) developed by the California Attorney General in "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes," (2025 Guidance) published on December 1, 2025. The 2025 Guidance is available on the Office of the Attorney General's website.

This Board policy and the accompanying administrative regulation alone do not necessarily contain all of the 2025 MPL or its equivalent. For more information regarding response to immigration enforcement, additional language that may be equivalent to the 2025 MPL, and related issues, see the accompanying administrative regulation, BP 0410 - Nondiscrimination in District Programs and Activities, BP/AR 0450 - Comprehensive Safety Plan, BP/AR 1340 - Access to District Records, BP/AR 5111 - Admission, AR 5111.1 - District Residency, BP/AR 5125 - Student Records, AR/E 5125.1 - Release of Directory Information, and BP 5131.2 - Bullying. However, each district will need to determine on its own the collection of policy documents that contain the remainder of the 2025 MPL or its equivalent. Therefore, it is recommended that districts consult CSBA's District and County Office of Education Legal Services or district legal counsel when determining whether other policies should be updated to comply with the March 1, 2026 deadline.

CDE monitors compliance with the requirement to adopt policies in accordance with Education Code 234.7 during its Federal Program Monitoring (FPM) review process. Additionally, pursuant to Education Code 234.7, as amended by AB 495, districts are required to make their policies that include the 2025 MPL or its equivalent available to the California Department of Education (CDE), which has created a webpage to upload them by March 1, 2026.

The Governing Board is committed to the success of all students and to providing a safe and welcoming place for students, their families, and staff irrespective of their citizenship or immigration status.

Unless required by state or federal law, required to administer a state or federally supported educational program, or presented with a valid judicial subpoena, judicial warrant, or court order, district staff shall not do any of the following:

1. Solicit or collect information or documents regarding the citizenship or immigration status of a student or the student's family members (Education Code 234.7)
2. Seek or require information or documents, to the exclusion of other permissible information or documents, regarding the citizenship or immigration status of a student or the student's family members (Education Code 234.7)

CSBA NOTE: Unless an exception applies, Education Code 234.7, as amended by AB 495, prohibits district staff, to the extent practicable, from disclosing or providing in writing, verbally, or in any other manner to an officer or employee of an agency conducting immigration enforcement certain information about students or staff. Similarly, unless an exception applies, Government Code 7285.2 prohibits district staff from providing voluntary consent to an immigration enforcement agent to access, review, or obtain employee records.

3. To the extent practicable, disclose or provide in writing, verbally, or in any other manner to an officer or employee of an agency conducting immigration enforcement:
 - a. The education records of or any information about a student or a student's family or household such as personal information as defined in Civil Code 1798.3, information about a student's home, or information about a student's travel schedule without parent/guardian written consent (Education Code 234.7)
 - b. The personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information (Education Code 234.7; Government Code 7285.2)

CSBA NOTE: Under the Fourth Amendment to the U.S. Constitution, an officer or employee of an agency conducting immigration enforcement may enter district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring without a valid judicial warrant or court order if an authorized district employee grants permission. Education Code 234.7, as amended by AB 495, removes the authority of any district employee to grant such permission. Specifically, unless an exception applies, district staff are prohibited from granting permission to an officer or employee of an agency conducting immigration enforcement to enter a school bus or other transportation provided by the district, a nonpublic area of a school, or a nonpublic area where any school-sponsored program or activity is occurring.

Education Code 234.7 does not address granting permission to enter district property or facilities that are not district schools, such as a district's administrative offices, or district-sponsored activities that are not school-sponsored activities, such as district-wide professional development. However, Government Code 7285.1 prohibits district staff from providing voluntary consent to an immigration enforcement agent to enter any nonpublic area of a place of labor. Item #4 applies the prohibition to all nonpublic areas of any district property or facility and to all district-sponsored activities and should be modified, along with the applicable portion of the accompanying administrative regulation, to reflect district practice.

4. Grant permission to an officer or employee of an agency conducting immigration enforcement to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring (Education Code 234.7; Government Code 7285.1)

CSBA NOTE: Due to federal preemption, state law may not require or permit district staff to obstruct, interfere with, or otherwise impede an officer or employee of an agency conducting immigration enforcement who nonetheless enters a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring. The following paragraph reiterates this caution.

However, district staff shall not obstruct, interfere with, or otherwise impede an officer or employee of an agency conducting immigration enforcement who nonetheless enters district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring.

CSBA NOTE: Education Code 234.7, as amended by AB 495, requires the Superintendent to report to the Governing Board in a timely manner, and in a manner that ensures the confidentiality and privacy of any potentially identifying information, any requests for information or access to any district-provided transportation, a nonpublic area of any school, or a nonpublic area where any school-sponsored program or activity is occurring by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. In light of the scope of Item #4 above, the following paragraph also encompasses requests for access to a nonpublic area of any district property or facilities, or a nonpublic area where any district-sponsored program or activity is occurring.

The Superintendent or designee shall report to the Board in a timely manner any requests by an officer or employee of an agency conducting immigration enforcement for any of the following: (Education Code 234.7)

1. Education records of or any information about a student or a student's family or household
2. Personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information
3. Permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring

Such reports shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

CSBA NOTE: Education Code 234.1 mandates that districts adopt policy prohibiting discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics set forth in Education Code 220 and Penal Code 422.55. Education Code 234.1 expressly includes immigration status among the protected categories. For language fulfilling this mandate, see BP 0410 - Nondiscrimination in District Programs and Activities and BP 5145.3 - Nondiscrimination/Harassment.

In accordance with law, Board Policy 0410 - Nondiscrimination in District Programs and Activities, and Board Policy 5145.3 - Nondiscrimination/Harassment, no student shall be denied equal rights and opportunities, nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of the student's or family's immigration status or for the refusal to provide information related to the student's or family's immigration status. (Education Code 200, 220, 234.1)

CSBA NOTE: Government Code 8310.3 prohibits districts from disclosing information about immigration status or religion for use in the compilation of a registry for immigration enforcement or otherwise assisting in the creation of such a registry. The 2025 MPL contains a similar prohibition. For more information regarding the prohibition of disclosing information for use in the compilation of a registry for immigration enforcement purposes, see BP 0410 - Nondiscrimination in District Programs and Activities and BP 5125 - Student Records.

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. (Government Code 8310.3)

CSBA NOTE: Pursuant to Education Code 234.7, as amended by AB 495, a district is required to provide parents/guardians with specified information regarding their children's right to a free public education regardless of immigration status, and other related information. For more information, see the accompanying administrative regulation.

The Superintendent or designee shall provide parents/guardians with information and notifications as specified in Education Code 234.7, including information regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement.

The Superintendent or designee shall develop procedures for, and may provide training to staff on, interactions with an officer or employee of an agency conducting immigration enforcement, including a request for any of the following:

1. Education records of or any information about a student or a student's family or household
2. Personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information
3. Permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring

Complaints alleging discrimination, harassment, intimidation, and bullying based on actual or perceived immigration status shall be filed in accordance with Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures.

The Superintendent or designee shall provide to the California Department of Education, upon request and in the manner requested, copies of this policy, any associated administrative regulation, and any other Board policies and administrative regulations required by Education Code 234.7.

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Policy adopted: ??, 2026

Board Policy Manual
Sierra-Plumas Joint Unified School District & Sierra County Office of Education

Students**Policy 5125: Student Records**

CSBA NOTE: The following mandated policy and accompanying administrative regulation address student records, which are governed by both federal and state law, including the Family Educational Rights and Privacy Act (FERPA) (20 USC 1232g, 34 CFR 99.1-99.8), the Protection of Pupil Rights Amendment (PPRA) (20 USC 1232h), the Children's Online Privacy Protection Act (COPPA) (15 USC 6501-6506, 16 CFR 312), Education Code 49069.7 and 49073.1, K-12 Pupil Online Personal Information Protection Act (Business and Professions Code 22584), Early Learning Personal Information Protection Act (Business and Professions Code 22586), and 5 CCR 430-438. For information regarding public access to certain records in accordance with the California Public Records Act (CPRA) (Government Code 7920.000 - 7930.215), see BP/AR 1340 - Access to District Records and BB 9012 - Board Member Electronic Communications. For information regarding retention of records, see BP/AR 3580 - District Records and AR 4112.6/4212.6/4312.6 - Personnel Files.

Pursuant to 5 CCR 431, districts are mandated to establish policies and procedures to implement state law and regulations regarding student records, including policies and procedures which (1) enumerate and describe the student records collected and maintained by the district, (2) ensure security of the records, and (3) guarantee access to authorized persons within five days of a request. Education Code 49069.7 mandates procedures related to review of student records by parent/guardian. See the accompanying administrative regulation for additional language implementing these mandates.

The Governing Board recognizes the importance of keeping accurate, comprehensive student records as required by law. The Superintendent or designee shall establish administrative regulations governing the identification, collection, retention, disclosure, and security of student records. These regulations shall ensure the rights of authorized persons to have timely access to student records while maintaining the confidentiality of student records in accordance with state and federal law.

The Superintendent or designee shall designate a certificated employee to serve as custodian of records with responsibility for student records at the district level. At each school, the principal or a certificated employee shall be designated as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR 431)

CSBA NOTE: The privacy of online information of students in prekindergarten (preK) through grade 12 is addressed in Privacy Rights for California Minors in the Digital World (Business and Professions Code 22580-22582), the K-12 Pupil Online Personal Information and Protection Act (Business and Professions Code 22584-22585), and the Early Learning Personal Information Protection Act (Business and Professions Code 22586-22587), which prohibit an operator of a website, online service or application, or mobile application from knowingly using, disclosing, or compiling the personal information of a minor for the purpose of marketing or advertising specified types of products or services; allowing a third party to use, disclose, or compile such information; or selling or disclosing specified student information or knowingly using such student information to engage in targeted advertising to students or parents/guardians or to amass a profile about a preK-12 student. Covered student information includes any personally identifiable information or materials created or provided by a student, parent/guardian, or district employee, such as name, contact information, educational record, discipline records, test results, health records, and socioeconomic information. Pursuant to Business and Professions Code 22584 and 22586, an operator is required to delete data under the control of the school or district upon the request of the school or district. However, Business and Professions Code 22584 does not require the deletion of student records held by a national assessment provider when the records only include standardized test results.

Additionally, pursuant to Business and Professions Code 22584 and 22586, an operator is required to delete a student's covered information that is not subject to the California Consumer Privacy Act which is under the operator's control, as specified below. Business and Professions Code 22584 and 22586 do not require the deletion of mandatory permanent student records or any official records or files directly related to a student and maintained by the operator, school, or district.

If student records containing covered information which is not subject to the California Consumer Privacy Act are under the control of the operator of a website, online service or application, or mobile application, and the student's parent/guardian or the student, if 18 years of age or older, requests deletion of such records, the Superintendent or designee shall provide documentation to the operator that the student has not been enrolled in the district for at least 60 days. (Business and Professions Code 22584)

All appropriate personnel shall receive training regarding district policies and procedures for gathering and handling sensitive student information, including which information should not be solicited.

CSBA NOTE: Pursuant to Education Code 49076.7, a district is prohibited from soliciting or collecting social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. One such exception is the collection of the last four digits of the social security number for the purpose of establishing eligibility for a federal benefit program.

The district shall not collect or solicit social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. (Education Code 49076.7)

CSBA NOTE: Unless an exception applies, Education Code 234.7, as amended by AB 495 (Ch. 664, Statutes of 2025), prohibits the collection and disclosure of information or documents regarding the citizenship or immigration status of students or their family members. For more information regarding the prohibition against collecting and disclosing citizenship or immigration status of students or their family members, and limited exceptions, see BP/AR 1445 - Response to Immigration Enforcement and BP/AR 1340 - Access to District Records.

~~The immigration or citizenship status of a student records to or a person, agency, or organization for immigration enforcement purposes without parental consent, a court order, or a judicial subpoena/warrant. If a district employee receives such a request, the employee shall respond student's family member may only be collected and disclosed in accordance with Board Policy- 5145.13/Administrative Regulation 1445 - Response to Immigrant Immigration Enforcement. The Superintendent shall report the request to the Board in a timely manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)~~

The district or any district employee shall not compile a list, registry, or database based on students' national origin, ethnicity, or religious belief, practice, or affiliation, or disclose student information to federal government authorities for the purpose of compiling such a list, registry, or database for purposes of immigration enforcement. This prohibition does not apply to information that is aggregated and is not personally identifiable. (Government Code 8310.3)

CSBA NOTE: Pursuant to Family Code 6323.5, districts are required to develop protocols to comply with a court's restraining order that prohibits a party from accessing records and information pertaining to the education, daycare, health care, recreational activities, or employment of a minor child of the parties, which may include prohibiting access to a parent/guardian who would otherwise be entitled to the records. The protocols must, at a minimum, (1) designate an appropriate employee(s)

who is responsible for receiving protective order(s), (2) establish a means of ensuring that the restrained party is not able to access the prohibited records or information, and (3) implement a procedure for submitting a copy of the restraining order including confirmation of when and to whom it was submitted. It is recommended that districts with questions about complying with these procedures consult CSBA's District and County Office of Education Legal Services or district legal counsel.

The Superintendent or designee shall develop protocols to comply with a court's restraining order that prohibits a party from accessing specified records and information pertaining to a student. (Family Code 6323.5)

Student Records from Social Media

CSBA NOTE: The following section is optional and may be revised to reflect district practice. Pursuant to Education Code 49073.6, any district considering a program to gather information from students' social media activity, as defined, is required to first notify students and parents/guardians and provide an opportunity for public comment. The notification may be provided as part of the annual parent/guardian notification required pursuant to Education Code 48980. If such a program is then adopted, the district is required to comply with program requirements reflected in "Student Records from Social Media" in the accompanying administrative regulation.

It is recommended that the district consult CSBA's District and County Office of Education Legal Services or district legal counsel before gathering any other online information that does not meet the definition of social media in Education Code 49073.6.

The Superintendent or designee may gather and maintain information from the social media of any district student, provided that the district first notifies students and parents/guardians about the proposed program, offers an opportunity for public comment at a regularly scheduled Board meeting, and gathers only information that directly pertains to school safety or student safety. (Education Code 49073.6)

Retention, Disclosure, and Security of Student Records

CSBA NOTE: The use of artificial intelligence (AI) may pose risks to keeping student records private and secure. CSBA's, "Understanding Artificial Intelligence in K-12 Education: What Governance Teams Should Know," cautions districts to consider whether information about students shared with or stored in an AI-enabled system is subject to federal or state privacy laws and whether interactions between students and AI systems may create records that are required to be protected by law, such as when a chatbot or automated tutor generates written guidance to a student.

Pursuant to Education Code 33328.5, the Superintendent of Public Instruction has convened a working group related to AI in public schools in order to develop guidance on the safe use of AI in education and, subsequently, to develop a model policy on the safe and effective use of AI. For more information on AI, see BP 0441 - Artificial Intelligence, BP/E(1) 4040 - Employee Use of Technology, BP 5131.9 - Academic Honesty, and BP/AR 6163.4 - Student Use of Technology.

The Superintendent or designee shall ensure the confidentiality of student records as required by law and shall establish processes and procedures to safeguard data against damage, loss, or theft, including damage, loss, or theft, which may be caused by the use of technology, including artificial intelligence and breaches to the district's digital infrastructure, in the retention or disclosure of student records. ~~Additionally, in accordance with Board Policy 5145.13—Response to Immigration Enforcement, all district staff shall avoid the disclosure of information that may indicate a student's or family's~~

~~citizenship or immigration status if the disclosure is not authorized by law.~~

The Superintendent or designee shall ensure that employees receive information and training about cybersecurity, including ways to protect student records from breaches to the district's digital infrastructure.

If the district experiences a cyberattack that impacts more than 500 students or personnel, the Superintendent or designee shall report the cyberattack to the California Cybersecurity Integration Center. (Education Code 35266)

CSBA NOTE: Education Code 49073.1 authorizes districts to enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or for software designed for this purpose. A district that chooses to enter into such a contract is mandated to adopt policy allowing such contracts and is required to ensure that the contract includes all the provisions specified in Education Code 49073.1. Also see BP 3312 - Contracts.

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code 49073.1 and other applicable state and federal laws.

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Policy adopted: April 10, 2007
revised: March 10, 2015
revised: August 14, 2018
revised: May 13, 2025
revised: ??, 2026

Board Policy Manual

Sierra-Plumas Joint Unified School District & Sierra County Office of Education

Students

Policy 5125.1: Release Of Directory Information

CSBA NOTE: The following mandated policy and accompanying administrative regulation reflect the requirements of Education Code 49073 and the Family Educational Rights and Privacy Act (FERPA) (20 USC 1232g), which require districts to adopt a policy identifying those categories of student records considered to be "directory information" and that may generally be released, unless a student's parent/guardian notifies the district of a refusal.

The Governing Board recognizes the importance of maintaining the confidentiality of directory information and therefore authorizes the release of such information ~~only, including to news media or nonprofit organizations,~~ in accordance with law, Board policy, and administrative regulation.

~~The Superintendent or designee may release student directory information to representatives of the news-media or nonprofit organizations in accordance with law, Board policy and administrative regulation.~~

The Superintendent or designee may limit or deny the release of specific categories of directory information to any public or private nonprofit organization based on a determination of the best interests of district students. (Education Code 49073)

CSBA NOTE: Pursuant to Education Code 49073.2, the district is prohibited from including in the Governing Board's meeting minutes a student's directory information, when the student or parent/guardian requests that such information be excluded. For further information about the Board's minutes, see BB 9324 - Minutes and Recordings.

A student's directory information shall only be included in the minutes of the Board's meeting in accordance with Board Bylaw 9324 - Minutes and Recordings.

CSBA NOTE: 10 USC 503 and 20 USC 7908 require districts receiving funds under the Elementary and Secondary Education Act (ESEA) to provide the names, addresses, email addresses, and telephone numbers of secondary school students to military recruiters upon request, except when the parent/guardian, or student, if 18 years of age or older, requests that the information not be released. Districts that do not grant military recruiters access to such student directory information may lose those funds, and may be subject to the interventions specified in 10 USC 503. Additionally, Education Code 49073.5 declares the intent of the Legislature that a district, including a district that does not receive ESEA funds, not purposefully exclude military recruiters from access to student directory information when adopting the required release of student directory information policy. See "Notification to Parents/Guardians" and "Parent/Guardian Consent" in the accompanying administrative regulation.

Colleges and prospective employers, including military recruiters, shall have access to a student's name, address, email address, and telephone number, unless the student's parent/guardian, or the student, if the student is 18 years of age or older, has ~~specified requested~~ that ~~the such~~ information not be released. (10 USC 503, 20 USC 7908)

CSBA NOTE: It is recommended that districts carefully consider whether to place items containing student directory information, such as home addresses, email addresses, or telephone numbers, on the district's website since release of such information may put students and the district at risk and may also be a violation of Education Code 49073, as specified below.

Under no circumstances shall directory information be disclosed to a private profit-making entity, except for representatives of the news media and employers, including prospective employers, in accordance with law, Board policy, and administrative regulation. Private schools and colleges may be given the names and addresses of 12th-grade students and students who are no longer enrolled, provided that they use this information only for purposes directly related to the institution's academic or professional goals. (Education Code 49073)

SIERRA COUNTY OFFICE OF EDUCATION
SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
Policy adopted: April 10, 2007
revised: September 09, 2025
revised: ??, 2026